CITY OF BELLAIRE
CITY COUNCIL

Minutes of Meeting
Monday, April 7, 2008

REGULAR SESSION – 7:00 P.M.

A. CALL TO ORDER AND ANNOUNCEMENT OF A QUORUM – Mayor Cindy Siegel.

Mayor Cindy Siegel called the City Council of the City of Bellaire, Texas, to order at \textbf{7:02 p.m.} on \textbf{Monday, April 7, 2008}. The Bellaire City Council met at that time and on that date in \textbf{Regular Session} in the \textbf{Council Chamber}, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401. Mayor Siegel announced that a quorum was present consisting of herself and the following members of City Council:

Councilman Will Hickman, Position No. 1;
Councilman James P. Avioli, Sr., Position No. 2;
Councilman Phil Nauert, Position No. 4; and
Councilman Pat McLaughlan, Position No. 5.

Councilman John Jeffery, Position No. 6, was absent. Mayor Pro Tem Peggy Faulk, Position No. 3, arrived at 7:25 p.m. Other officials present were City Manager Bernard M. Satterwhite, Jr., City Attorney Alan P. Petrov, and City Clerk Tracy L. Dutton.

B. INSPIRATIONAL READING AND/OR INVOCATION – Mayor Cindy Siegel.

Mayor Cindy Siegel noted that April was Poetry Month and read an extract from a poem entitled “A Phenomenal Woman” by Maya Angelou for her inspirational reading as follows:

\begin{quote}
When I was in my younger days,
I weighed a few pounds less,
I needn’t hold my tummy in
To wear a belted dress.

But now that I am older,
I’ve set my body free;
There’s comfort of elastic
Where once my waist would be.

Inventor of those high-heeled shoes
My feet have not forgiven;
I have to wear a nine now,
But used to wear a seven.
\end{quote}
And how about those pantyhose—
They're sized by weight, you see,
So how come when I put them on
The crotch is at my knee?

I need to wear these glasses
As the print's been getting smaller;
And it wasn't very long ago
I know that I was taller.

Though my hair has turned to gray
And my skin no longer fits,
On the inside, I'm the same old me,
The outside's changed a bit.

On a positive note . . .

I've learned that no matter what happens, or how bad it seems today, life does go on, and it will be better tomorrow.

I've learned that you can tell a lot about a person by the way he/she handles these three things: a rainy day, lost luggage, and tangled Christmas tree lights.

I've learned that life sometimes gives you a second chance.

I've learned that you shouldn't go through life with a catcher's mitt on both hands. You need to be able to throw something back.

I've learned that whenever I decide something with an open heart, I usually make the right decision.

I've learned that even when I have pains, I don't have to be one.

I've learned that every day you should reach out and touch someone.

People love a warm hug, or just a friendly pat on the back.

I've learned that I still have a lot to learn.

I've learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel.

C. PLEDGES TO THE FLAGS – Mayor Cindy Siegel.

1. U.S. PLEDGE OF ALLEGIANCE.
2. **PLEDGE TO THE TEXAS FLAG.**

Mayor Cindy Siegel led the audience and City Council in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

D. **APPROVAL OR CORRECTION OF MINUTES:**

1. **APPROVAL** of minutes of the Special Session (Executive Session) and Regular Session of the City Council of the City of Bellaire, Texas, held Monday, March 24, 2008 – **Action by Members of City Council to Adopt Minutes (Item submitted by City Clerk Tracy L. Dutton).**

**MOTION TO APPROVE MINUTES:**

A motion was made by Councilman James P. Avioli, Sr., and seconded by Councilman Pat McLaughlan to approve the minutes of the Special Session (Executive Session) and Regular Session of the City Council of the City of Bellaire, Texas, held Monday, March 24, 2008.

**VOTE ON MOTION TO APPROVE MINUTES:**

Motion carried unanimously on a 5-0 vote as follows:

**FOR:** Siegel, Cindy
Hickman, Will
Avioli, James P., Sr.
Nauert, Phil
McLaughlan, Pat

**OPPOSED:** None

**ABSENT:** Faulk, Peggy*
Jeffery, John

*Mayor Pro Tem Peggy Faulk arrived at 7:25 p.m. and participated in the remainder of the Regular Session.

2. **APPROVAL** of minutes of the Special Session and Workshop Session of the City Council of the City of Bellaire, Texas, held Monday, March 31, 2008 – **Action by Members of City Council to Adopt Minutes (Item submitted by City Clerk Tracy L. Dutton).**

**MOTION TO APPROVE MINUTES:**

A motion was made by Councilman Will Hickman and seconded by Councilman Phil Nauert to approve the minutes of the Special
Session and Workshop Session of the City Council of the City of Bellaire, Texas, held Monday, March 31, 2008.

VOTE ON MOTION TO APPROVE MINUTES:

Motion carried unanimously on a 5-0 vote as follows:

FOR: Siegel, Cindy
     Hickman, Will
     Avioli, James P., Sr.
     Nauert, Phil
     McLaughlan, Pat

OPPOSED: None

ABSENT: Faulk, Peggy*
         Jeffery, John

*Mayor Pro Tem Peggy Faulk arrived at 7:25 p.m. and participated in the remainder of the Regular Session.

E. PERSONAL/AUDIENCE COMMENTS.

Robert Riquelmy, 506 Winslow Lane, Bellaire, Texas:

Mr. Riquelmy addressed City Council and advised that he was present to supplement the coverage the press provided of the public hearing that the Planning and Zoning Commission held with regard to the Episcopal High School additions. His first comment was that the City was fortunate to have such a great group of people serving on the Planning and Zoning Commission. Chair Bill Thorogood and all of the members of the Commission obviously had the best interests of the community at heart and they were to be commended, as were the people who selected them (i.e., members of City Council).

With respect to the presentation that Episcopal High School made, the additions would consist of four new buildings and one or two renovations for a total cost in the area of $40 million. Episcopal High School sought early approval of their specific use amendment in order for less delay in cost.

The only thing said that was of particular interest was that the Episcopal High School had excellent relations with the Bellaire Police and Fire Departments. Mr. Riquelmy thought the statement was strange, but a representative of the school elaborated and stated that they hired many off-duty police officers, which led one to think that they expected to get special treatment as a result of that. Mr. Riquelmy was confident that the school would not get special treatment, but felt it was an unpleasant thing for the school to have said. The school did not, however, indicate that they had good relations with their
neighbors. Mr. Riquelmy noted that the school did not have good relations with their neighbors.

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**Lynn McBee, 5314 Evergreen Street, Bellaire, Texas:**

Ms. McBee addressed City Council and noted that Tuesday, April 8, 2008, was a run-off election day for primaries. She noted that Republican and Democratic precincts were not necessarily in the same place. Some of the Bellaire precincts would vote at Bayland Park, whereas others would not. She suggested that voters check the Harris County Clerk’s website as to their precinct location before leaving their homes to vote.

Ms. McBee was advised that she was present this evening to relay two topics to City Council. One had to do with the Bellaire Centennial, of which Ms. McBee was one member of fifteen or more on the Bellaire Centennial Planning Committee. The purpose of the Centennial was 1) to celebrate the Centennial; 2) to encourage community involvement from many different sectors of Bellaire; 3) to recognize various organizations and institutions in Bellaire that made Bellaire the vibrant community it had been for 100 years; 4) to educate the community on the history of Bellaire; 5) to capture and record Bellaire’s history; and 6) to commemorate the Centennial year.

Policies and procedures were carefully crafted and adopted for the sponsoring of a Centennial event or volunteering to assist with a Centennial event. One such policy was stated as follows: any Bellaire Centennial event or commemorative project sponsored by an organization should be based upon the historical theme of “100 years in Bellaire.” A second policy was stated as follows: at any Centennial event sponsored by an organization where admission or any other fee was to be charged, the amount to be charged should be sufficient to cover the sponsoring organization’s cost of the food, entertainment, and other items provided to those who attended, but that the amount charged should be priced so as to encourage widespread participation by members of the community.

Ms. McBee continued and advised that it had been stressed at many of the Centennial Planning Committee meetings that the purpose of the Centennial was not to enable fundraising organizations to raise funds. Such organizations certainly had a right to offset their expenses. Ms. McBee found a list of events yet to come for the Centennial at City Hall, and one such event was the Bellaire Southwest Rotary Fish Fry at the Bellaire Civic Center from 6:00 p.m. to 10:00 p.m. on May 3, 2008. She was also told that there would be a $25.00 fee to attend this event. She admitted that she did not know anything about the Rotary Club, but did look it up and understood that one had to be nominated to be a member and that it was a tax-exempt organization. Her objection to this event was that the Bellaire Southwest
Rotary Club was not an organization that was part and parcel of the City of Bellaire umbrella. It was a separate and unique organization, as were the Bellaire Historical Society and the Patrons for Bellaire Parks, Inc. If the City was going to advertise this event and if the organization was intending to raise money, then the use of the monies and the amount of admission should be disclosed.

Ms. McBee continued and advised that the Rotary Club was a great organization and she understood that one of the members of City Council was a former President of the organization and the City Manager would be a future President. She was not questioning the motives of the event, but did wish to know why the money was being charged, what would be at the event, and who would benefit from the event.

The second item that Ms. McBee wished to address dealt with public information and City records available on the City’s website. Her latest query had to do with the digitization of records in the City. She noted that such digitization had been ongoing at great cost and great effort by the City Clerk, as well as others. Ordinances and minutes from the year 1918 and forward had already been digitized. However, there was no way to deliver that information to the public. Additionally, packets for boards, commissions, and committees could not be delivered in digital form because either the equipment had been promised but never delivered or the equipment was the wrong type. She had to knock on the door, along with others, to ask when the packet would be ready. She stated that it got ridiculous . . . .

{The allotted speaker time ended at this point}

F. REPORTS:

1. CITY MANAGER’S REPORT – City Manager Bernard M. Satterwhite, Jr.

City Manager Bernard M. Satterwhite, Jr., presented the City Manager’s Report to City Council. He began by reporting on an incident that occurred during an otherwise very successful Trolley Run over the weekend. One of the runners suffered a cardiac arrest during the Trolley Run. The City’s run was sponsored and sanctioned by the Houston Area Runner’s Association (HARA), and in all of the HARA-sponsored events, mobile AED bicycle patrols were provided. Once the runner went down, he was immediately administered AED therapy by one of the HARA volunteers, who was a doctor. The runner was stabilized, and then transported to the hospital by the Bellaire Emergency Medical Service (EMS). The City understood that the runner was currently recovering from the incident.
Bellaire Centennial Events

City Manager Satterwhite referred to a Centennial event that occurred on Saturday, March 29, 2008, noting that he was unable to attend but heard the event went very well. He thanked Phil Murray, Human Resources Director Roberta Murray’s husband, who masterminded the event, with the help of many volunteers and The Bellaire Optimist Club.

It was noted that the Trolley Run was another very successful Centennial event, and City Manager Satterwhite thanked all of the volunteers for helping with the event. The post-race party was excellent, as was the weather and turnout for the event.

On April 26, 2008, the Patrons for Bellaire Parks, Inc. ("Patrons"), were sponsoring a Lemonade Day throughout Bellaire. The Patrons were encouraging lemonade stands to go up in Bellaire. There were certain Code restrictions with regard to lemonade stands, and those restrictions had been worked through. Basically, all of the people who wanted to sell lemonade would get their lemonade pre-made from the Parks & Recreation Department. The Patrons would have more information coming out on this event at a later date.

The next major Centennial event would occur on April 26, 2008, at 10:00 a.m. and consisted of a “Centennial Tree Planting.”

Employees

City Manager Satterwhite congratulated Director of Parks & Recreation Jane L. Dembski for being the named the “Dan Whitworth Fellow Award Winner” for the Texas Recreation and Parks Society (TRAPS). The award was presented to her during the TRAPS State Conference in San Angelo, Texas. This was the highest award one could receive from TRAPS. Director Dembski had been an active member of TRAPS for many years and served as their President several years ago. He pointed out that her employees, who made the award even more special to her, nominated Director Dembski for this award.

Residential Quality of Life

Construction on Ferris Street was noted to be substantially completed. In addition, construction on the 4500 block of Elm Street and the 5100 block of Chestnut Street was also close to completion. Soon thereafter, the City would start construction on Fifth Street from Elm Street to Spruce Street.
**Boards, Commissions, and Committees**

City Manager Satterwhite advised that applications were currently being accepted for boards, commissions, and committees. Applications would be accepted through late May. Notice of the application period has been posted on the City’s cable television channel and website. Interviews for openings would begin in late May to early June of 2008.

**Upcoming Meetings**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Type of Meeting</th>
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<tbody>
<tr>
<td>04/14/2008</td>
<td>7:00 p.m.</td>
<td>Workshop Session (Water and Wastewater Needs Analysis)</td>
</tr>
<tr>
<td>04/21/2008</td>
<td>7:00 p.m.</td>
<td>Regular Session</td>
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<tr>
<td>04/28/2008</td>
<td>6:00 p.m.</td>
<td>Executive Session</td>
</tr>
<tr>
<td>04/28/2008</td>
<td>7:00 p.m.</td>
<td>Special Session (Facilities)</td>
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**QUESTIONS/COMMENTS FROM CITY COUNCIL:**

{Legend: A – Answer; C – Comment; Q – Question; R – Response}

Q: **Councilman James P. Avioli, Sr.,** referred to the last City Council Regular Session and the bid for the renovation of the fire training tower. There was a caveat with respect to the galvanized staircase. He asked if the City Manager and Fire Chief had an opportunity to look into that item and, if so, what the resolution was.

A: **City Manager Satterwhite** stated that Assistant Fire Chief Alton Moses did verify the next day that there were two separate staircases. One staircase led to the opening to the roof, and the other staircase was a mid-level staircase that went through a floor.

C/Q: **Mayor Cindy Siegel** asked Director of Human Resources Roberta Murray (who was in the audience) to tell her husband, Phil, that the barbecue at the Centennial event was fabulous. Phil’s barbecue group was known as “The Holy Smoke Cookers.” She also commended City Staff for their efforts during that event.

She continued and noted that during the Trolley Run the City’s Event Lawn was christened, as this was the first time that it had been used.

Mayor Siegel asked City Manager Satterwhite if April 26th (the date of the Centennial Tree-Planting) was also the City-wide...
Garage Sale. After receiving confirmation from City Manager Satterwhite that she was correct, she noted that the theme of the Centennial Tree-Planting event was "100 Trees for Bellaire." She advised that The Nature Discovery Center, Inc., would have trees available for those that would like one.

MOTION TO ACCEPT REPORT INTO THE RECORD:

A motion was made by Councilman Phil Nauert and seconded by Councilman James P. Avioli, Sr., to accept the City Manager’s Report as presented by City Manager Bernard M. Satterwhite, Jr., into the record.

VOTE ON MOTION TO ACCEPT REPORT INTO THE RECORD:

Motion carried unanimously on a 5-0 vote as follows:

FOR:
- Siegel, Cindy
- Hickman, Will
- Avioli, James P., Sr.
- Nauert, Phil
- McLaughlan, Pat

OPPOSED: None

ABSENT: Faulk, Peggy*
- Jeffery, John

*Mayor Pro Tem Peggy Faulk arrived at 7:25 p.m. and participated in the remainder of the Regular Session.

2. MID-YEAR REVIEW FOR FISCAL YEAR 2008 – Assistant City Manager Diane K. White.

Chief Financial Officer Donna Todd, Assistant City Manager Diane K. White, and City Manager Bernard M. Satterwhite, Jr., presented the Mid-Year Review for fiscal year 2008. City Council questions and comments were addressed throughout the presentation.

Introduction

City Manager Bernard M. Satterwhite, Jr., advised that a mid-year review had been presented to City Council for the last five years. The mid-year review was designed to provide an idea of where the City was with respect to its budget one-half of the way through the fiscal year. He noted further that the purpose of the mid-year review was to:
• Provide information with respect to actual budget execution;
• Ensure that budget goals were on track;
• Ensure that revenues were on track with no unanticipated shortfalls;
• Ensure expenditures were on track and report on unanticipated expenditure requirements; and
• Report on progress of budgeted capital expenditure projects.

City Manager Satterwhite reminded City Council that the fiscal year 2009 budget process would begin very soon, and the budget resolution would be presented to City Council on May 5, 2008.

In closing, he added that the fiscal year 2008 budget was on track. Chief Financial Officer Donna Todd would discuss 2008 revenues and Assistant City Manager Diane K. White would discuss 2008 expenditures.

**Revenues**

*Chief Financial Officer Donna Todd* presented a chart to City Council that was an illustration of the City’s revenues by fund for the five months ended February for each of five years. She noted that there were consistent results through the five years. The average of the General Fund revenues for the previous four years was at 64.95%. This year the General Fund revenues were at 64.28%. The average Debt Service Fund revenues for the previous four years were 22.5%. This year the Debt Service Fund revenues were slightly below that average at 21.39%. The average of the Enterprise Fund revenues for the previous four years was 12.5%. This year the Enterprise Fund revenues were at 14.33%.

A second slide was presented to City Council consisting of a graph that showed the increases in total revenue by fund through February of each of the last four years. A third slide presented to City Council was a trend line by fund and in total. This slide basically showed the relative increases over the four years for each fund.

The total revenue projection for fiscal year 2008 was based on month-to-date results in relation to totals for the previous four years. Then the final seven months was added in relation to the total in those years. The results indicated that the City’s revenues might exceed the City’s budget during fiscal year 2008. The Enterprise Fund projected revenues could be affected by weather during the last seven months of
the year, and the City’s investment earnings would probably come in below what was budgeted.

A final graph showed total revenues and projections for fiscal year 2008. Chief Financial Officer Todd noted that revenues were rising slightly over the last four years and were projected to do so in fiscal year 2008.

Councilman Will Hickman asked if the City had a ballpark figure of a percent increase of either revenues or expenditures year to year.

City Manager Satterwhite stated that the City did not include that in this particular report. He added that revenues and expenditures were tracking in accordance with what had been planned with the budget at this point in time.

**Expenditures**

Assistant City Manager Diane K. White presented an overview of the City’s two major funds and how the budgets for those funds were allocated.

With respect to the General Fund, the budget allocations were noted as follows: salaries and benefits were 75% of the General Fund budget. The second largest category was materials and supplies, such as fuel, electricity, and office and operating supplies, at 8% of the General Fund budget.

City Council was next shown a slide for General Fund trends. Eleven years of expenditures were depicted on the slide. Assistant City Manager White noted that the slide showed that the cost of doing business continued to increase.

The City was on track with its budget as of the five months ended February 29, 2008. Expenditures were at 38% at this point in the fiscal year.

With respect to the Enterprise Fund, the budget allocations were noted as follows: salaries and benefits were 49% of the Enterprise Fund budget. The second largest category was support services, such as meter reading, labor costs, and utility billing and was at 12%. Another category, commodities, was noted to include payments by the City for Houston water and electricity.

A slide depicting Enterprise Fund trends was shown to City Council next. It was noted, again, that the cost of doing business continued to increase each year. In 2007 there was a slight increase in revenues for the Enterprise Fund. This occurred as a result of the
implementation of the City’s new water rates. There was also a slight increase in expenditures during that same year, as the City added four new solid waste laborers.

As far as expenditures were concerned, the City was on track with its budget in the Enterprise Fund.

**Major Cost Drivers**

Assistant City Manager White referred to the resolution adopted each year by City Council that set forth parameters for the development of the City’s budget. She noted that one of the parameters stated that the City would limit non-personnel expenditures to the Municipal Cost Index. The municipal cost index (MCI) consisted of three indices as follows: the construction cost index, the producer price index, and the consumer price index. At the time the fiscal year 2008 budget was prepared, the change from one year to the next in the MCI was roughly at 3%. The City managed to keep its non-personnel expenditures for the General Fund at just below 2%. From February 2007 to February of 2008, the MCI had increased to 4.5%.

The increase in the MCI was driven by the producer price index. From last year to this year, the producer price index had increased 10%. This, in turn, increased the overall MCI for the City.

City Council was next shown a slide depicting the number of gallons of unleaded fuel that the City used over the five months ended February 29, 2008. Even though the City had added one inspector and a vehicle to its budget since 2002, the City had maintained the number of passenger vehicles it had on hand (i.e., 63 passenger vehicles). The major user of unleaded fuel was the police department.

It was anticipated that the line item for unleaded fuel in the City’s budget would be over by the end of the year if prices for fuel continued to rise.

With respect to diesel fuel, the City’s usage over the five months ended February 29, 2008, had increased. One of the major users of diesel fuel was the Public Works Department’s Solid Waste Division. Since the City implemented its curbside-recycling program, the time spent on the streets and trips taken to the recycling center had increased. Additionally, fuel costs for diesel had increased at a level higher than expected and budgeted. This line item would likely be over budget by the end of the year as well.

Assistant City Manager White noted that the City was locked into a four-year contract for electricity that started in 2006 and would expire in 2010. That rate was very good at this point. In 2010, however, the
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City predicted that it would see a significant increase in the cost for electricity. Since 2004, the City had maintained its kilowatt usage.

**Potential Line Item Impacts**

Assistant City Manager White stated that there were a few potential line item impacts to the City’s fiscal year 2008 budget. One such impact was the City’s “Sick Leave Buy Back” program. For the average employee that had accumulated more than 240 hours of sick leave, that employee could sell back at 50% his or her unused sick leave. The employee would receive a check for 50% of his or her unused sick leave in December. Each year for the last three years, the City had budgeted $60,000.00 for the program for the entire City. This past year (in December), the City paid out $92,000.00. She stated that the City did not feel that this would impact the bottom line in each of the departments, but would look at it more closely in July and August of this year.

With respect to fuel, the General Fund would be over in the fuel line item by approximately $30,000.00. With respect to the Enterprise Fund, the fuel line item would be over by approximately $16,000.00.

Every year the City conducted a trend analysis for the purpose of budgeting for overtime pay. The Police and Fire Departments were able to budget fairly closely for overtime in most cases. Due to some unforeseen major incidents that occurred this year, the Police and Fire Departments were already at 50% of their budgets on overtime. The City was watching that line item closely.

With respect to natural gas, the City was not locked into a set rate. This expenditure was a small amount of the overall budget (i.e., less than $50,000.00). Although the City did anticipate an increase in natural gas, the actual increase was higher than that anticipated. Overall the operation budget for the new pool (which used natural gas for heating) should be fine.

Contract labor versus full-time equivalent personnel was reduced in the Enterprise Fund this year in the hope that the City would fill certain positions. The City had not been able to fill those positions at this point. With that said, the contract labor line items in the Enterprise Fund were over budget; however, the salary line items were under budget. The overages would, therefore, be offset.

Assistant City Manager White indicated that the City would try to take care of the potential line item impacts within the budgets. If a budget amendment were to be needed, City Staff would come back to City Council and request a budget amendment.
Facilities Maintenance

Assistant City Manager White referred to the implementation of a new department, Facilities Maintenance. She noted that the City had undertaken many facilities maintenance projects since the implementation of that department, such as fire sprinkler upgrades at the Parks & Recreation Center, sewer repair work at the jail; replacement of a handicapped chair at the Parks & Recreation Department, electrical upgrades in the Finance Department, wall covering and painting at the Recreation Center, ongoing ceiling tile replacement program, roof repairs at the Police and Municipal Court Building and the Library, and floor repairs at the Gym.

Capital Improvement Program

The following projects were referred to under the fiscal year 2008 budget for capital improvements: wastewater treatment/lift station rehabilitation; water system rehabilitation; comprehensive plan update, Bellaire Town Square; traffic signalization project; municipal building rehabilitation projects; Rebuild Bellaire Program pay-as-you-go component; and public art program.

Vehicle, Equipment and Technology and Replacement Program Update

The vehicle, equipment, and technology program consisted of normal replacement programs. For example, the Fire Department had a service vehicle and replacement programs (i.e., portable radios, fire hoses, etc.). The Police Department had a vehicle replacement program. The Parks & Recreation Department purchased dumpsters and porta-can enclosures and had some other projects related to the dance room, scoreboards, etc., to be undertaken during this fiscal year. The Organizational Services Department was going to purchase copy machines this year, as well as communications technology services supplies and conference room upgrades (i.e., upgrades to the kitchenette).

Mayor Cindy Siegel inquired as to when the City would get a new refrigerator for the conference room kitchenette.

Assistant City Manager White indicated that Karl Miller was working diligently on the bid specifications for the kitchenette right now.

Councilman Phil Nauert asked if the City had any large commodities contracts coming up in the future, such as water and other utilities.
Assistant City Manager White stated that the City had an ongoing contract list that was reviewed every year and City Staff had set a goal to work on contracts for commodities.

Councilman James P. Avioli, Sr., inquired as to whether there would be an opportunity to negotiate rates with natural gas as the City had done with electricity.

Assistant City Manager White advised that to her knowledge the City would not have an opportunity to negotiate rates for natural gas.

City Manager Satterwhite advised that the Public Utility Commission regulated natural gas rates.

Councilman Pat McLaughlan asked if a large specification really had to be prepared to purchase a refrigerator. Upon noting that one did not really have to be prepared, he stated that the refrigerator had been discussed for a very long time. He asked why someone could not go down to Sam’s Club the next day and purchase one.

Councilman Avioli advised that Assistant City Manager White had given an excellent report.

FY2009 Preview

City Manager Satterwhite advised that some of the things that the City would be looking at in fiscal year 2009 and, in some cases, prior to fiscal year 2009, were as follows:

- Employee Compensation Plan and associated personnel benefit plan. The City had looked at the opportunity to join with the City of West University Place to achieve some economies of scale by combining a compensation study with them. The initial results of that were looking good with respect to cost savings.

- Texas Municipal Retirement System (TMRS) – it was noted that TMRS had a fairly large unfunded liability that they were dealing with. This would mean a higher share to Bellaire over the next few years to make up the gap. A presentation regarding this issue would be given to City Council in the near future.

- Future capital projects would continue to be funded in fiscal year 2009, which included a commitment to the Rebuild Bellaire Program.

- GASB mandates would require additional funding.
• Operation and maintenance for future capital improvement project plans would be funded;

• Economic revitalization of commercial areas would be considered;

• Water and wastewater system needs would be funded; and

• Council goals and objectives would be considered.

City Manager Satterwhite next provided City Council with a proposed budget calendar for 2009. He noted that the presentation of the fiscal year 2009 budget and a call for a public hearing was planned for July 21, 2008. The public hearing was planned for August 18, 2008. It was anticipated that the budget would be adopted in September and the tax rate adopted either at the end of September or the beginning of October.

MOTION TO ACCEPT REPORT INTO THE RECORD:

A motion was made by Councilman Phil Nauert and seconded by Councilman Pat McLaughlan to accept the Mid-Year Review for Fiscal Year 2008 as presented by Chief Financial Officer Donna Todd, Assistant City Manager Diane K. White, and City Manager Bernard M. Satterwhite, Jr., into the record.

VOTE ON MOTION TO ACCEPT REPORT INTO THE RECORD:

Motion carried unanimously on a 6-0 vote as follows:

FOR: Siegel, Cindy
              Hickman, Will
              Avioli, James P., Sr.
              Faulk, Peggy
              Nauert, Phil
              McLaughlan, Pat

OPPOSED: None

ABSENT: Jeffery, John

G. NEW BUSINESS:

1. PRESENTATION:

PRESENTATION of the 2007 Annual Audit and Comprehensive Annual Financial Report (CAFR) for the City of Bellaire, Texas, for the fiscal year ended September 30, 2007, by Sandersen
Knox & Belt, L.L.P., Certified Public Accountants, and consideration of and possible action to accept the 2007 Annual Audit and CAFR for the City of Bellaire, Texas, for the fiscal year ended September 30, 2007 – **Action by Members of City Council to Accept the 2007 Annual Audit and CAFR (Presentation by Sandersen Knox & Belt, L.L.P.; Item submitted by the Bellaire Audit/Finance Committee and Bellaire Finance Department).**

**Nathan Krupke, Senior Auditor, Sandersen Knox & Belt, L.L.P., Certified Public Accountants,** presented the 2007 Annual Audit and CAFR for the City of Bellaire, Texas, for the fiscal year ended September 30, 2007.

Mr. Krupke advised that it was a pleasure to work with Chief Financial Officer Donna Todd this year. It would appear that the City was in very good hands with Chief Financial Officer Todd as she had a very good professional skepticism and did not take anything at face value. As always, he enjoyed working with Accounting Manager Vickey O’Donnell in that process.

The City Council as referred to page 15 of the CAFR, which was the Independent Auditors’ Report. The City of Bellaire was given an unqualified report, which meant that the auditors had provided their highest level of assurance that Bellaire’s financial statements were free of material misstatement and all disclosures, as required by generally accepted accounting principles (GAAP), were in the financial statements.

The City’s Statement of Revenues, Expenditures, and Changes in Fund Balances, Governmental Fund, was reviewed next (i.e., pages 34 and 35 of the CAFR). The City had total revenues in its General Fund during the year of $14,862,722 and total expenditures in its General Fund of $13,384,894, leaving excess revenue of $1,477,828. After taking Other Financing Sources and Uses into account, the City was left with an ending fund balance of $6,412,141, which was a healthy fund balance.

The City’s Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual, General Fund, was reviewed next (i.e., pages 62 and 63 of the CAFR). The City had total expenditures of $13,384,894. As compared to the City’s budget, there was a positive variance of $621,634. If the City was able to complete all of its projects for the year and came up with a positive variance in expenditures, it would appear to be a very good thing for the City.

The rest of the CAFR, as in other years, was updated for current information. The statistical section was updated with the help of City Staff. In recent years the American Institute of Certified Public
Accountants (AICPA) had come up with several new standards, called Statements of Auditing Standards (SAS). The one implemented in this year’s management letter was called SAS No. 112. Under this standard, material weaknesses had to be noted in the management letter. Any time the term “material weakness” was used, it never sounded good. Since the AICPA mandated that findings be reported and designated as “material weaknesses,” Sandersen Knox & Belt, L.L.P., had to do so. This did not necessarily mean that such findings were significant to the City. He urged City Council to read the management letter very carefully.

In addition, next year’s audit would require a SAS Risk Assessment Suite (SAS Nos. 103 through 111). This was one of the most drastic changes auditors had seen over the last 40 years. In other words, procedures necessary for the City’s audit would increase by approximately 60%.

Mayo Cindy Siegel, before opening the floor for questions from City Council, pointed out that the Audit/Finance Committee did meet with the auditors. Chair Councilman Pat McLaughlan was unable to attend that meeting, but Councilman James P. Avioli, Sr., and Mayor Siegel were present. She asked Councilman Avioli if he would give a brief report on that meeting.

Councilman James P. Avioli, Sr., stated that representatives of the Audit/Finance Committee met with the City Manager, Chief Financial Officer, Accounting Manager, and the outside auditors. An extensive review of the audit and CAFR was undertaken during that meeting. Councilman Avioli recommended that City Council accept the annual audit and CAFR.

QUESTIONS/COMMENTS FROM CITY COUNCIL:

{Legend: A – Answer; C – Comment; Q – Question; R – Response}

Q: Councilman Will Hickman inquired as to whether Mr. Krupke had worked on the City of Bellaire’s audit for a number of years.

A: Mr. Krupke stated that a new employee of Sandersen Knox & Belt, L.L.P., performed the actual audit procedures for the City of Bellaire. Mr. Krupke provided the oversight to the audit. He had provided the oversight for three of the last four years. Over the last four years, a different employee of the firm had performed the actual audit procedures.

Q: Councilman Hickman asked if anything had jumped out at Mr. Krupke related to the finances and operations of the City.
A: Mr. Krupke advised that he had not noted anything unusual or a significant change in operations. It would appear that the City was operating as it had been for the last three to four years.

Q: Councilman Phil Nauert referred to the management letter that accompanied the annual audit and CAFR. He read an excerpt from the second paragraph from the bottom of the letter as follows: However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies and other deficiencies that we consider to be material weaknesses. Councilman Nauert asked for confirmation that based on Mr. Krupke’s presentation that the City should pay no further attention to those deficiencies.

A: Mr. Krupke advised that unfortunately the new standard mandated by the AICPA required that auditors put many things in the management letter that were not necessarily useful to the entity receiving the letter.

Q: Councilman Nauert referred to the second page of the management letter and read the following excerpt: Since some presentations and disclosures may be material to the financial statement, this weakness in internal control would be classified as material. He asked for confirmation that “material” meant “negligible” and no changes were recommended.

Councilman Nauert then referred to page three of the management letter and read the following excerpt: As with other cities of the same staff size, there are instances where additional controls could be put in place if more personnel were available and further segregation in duties could be achieved. The recommendation included in the letter was as follows: The City should continue to evaluate opportunities for greater segregation of duties. Councilman Nauert asked if there were specific recommendations.

A: Mr. Krupke advised that the recommendation was general. As with almost any area of the Finance Department, if several employees were absent at one time, segregation would become a problem due to the activities that would need to be performed by a smaller staff. This was an inherent risk that cities the size of Bellaire dealt with. Mr. Krupke indicated that 99% of their clients were in the same situation.

The comment was made so that the City knew that the auditors were aware of it and so that the City would be aware of it, but
the cost to have true segregation of duties would probably be 
greater than the benefit to the City.

City Manager Bernard M. Satterwhite, Jr., noted that Chief 
Financial Officer Todd addressed the finding and 
recommendation in her response to the management letter. He 
agreed that it was a good idea for the auditors to make the City 
aware of the situation.

Q: Councilman Nauert referred to the statement that a detailed 
listing of capital assets and a detailed depreciation schedule 
could not be provided by the City. He asked the City Manager 
for confirmation that the City had undertaken this project.

A: City Manager Satterwhite indicated that it was an ongoing 
issue and had been addressed in Chief Financial Officer Todd’s 
response to the management letter. It was a weakness that 
needed to be shored up. The City did have a capital asset 
inventory performed by American Appraisers. The inventory 
was sitting on a shelf waiting to be implemented into the City’s 
system. He noted that the Chief Financial Officer position was 
unfilled for a period of time, and the City would focus on the 
capital asset listing during the next year.

C: Councilman Avioli commented that Councilman Nauert picked 
up on all of the items that the Audit/Finance Committee 
("Committee") discussed ad nauseum during their meeting. 
When the Committee saw the statements, the auditors were 
asked why the statements had to be in the report, especially 
when there were no recommendations for change. The 
auditors would not remove them. The Committee, therefore, 
reasoned that the statements were there as a disclaimer.

The Committee came away satisfied that the procedures the 
City did have in place were effective and any additional 
procedures put in place would be more costly than they would 
be beneficial.

City Manager Satterwhite referred to the fact that the new 
standards required for next year’s audit would increase the 
scope by 25-60%. Along with that increase in scope would be 
an increase in the cost of the audit.

Q: Mayor Pro Tem Peggy Faulk inquired as to the cost of the 
current audit and the cost that would be proposed for next 
year.
A: City Manager Satterwhite stated that the cost of the audit this year was approximately $28,000, and the proposed cost for next year would be about 25% more.

MOTION TO ACCEPT THE 2007 ANNUAL AUDIT AND CAFR:

A motion was made by Councilman James P. Avioli, Sr., and seconded by Councilman Pat McLaughlan to accept the 2007 Annual Audit and CAFR for the City of Bellaire, Texas, for the fiscal year ended September 30, 2007, as presented by Sandersen Knox & Belt, L.L.P., Certified Public Accountants, into the record.

VOTE ON MOTION TO ACCEPT THE 2007 ANNUAL AUDIT AND CAFR:

Motion carried unanimously on a 6-0 vote as follows:

FOR: Siegel, Cindy
     Hickman, Will
     Avioli, James P., Sr.
     Faulk, Peggy
     Nauert, Phil
     McLaughlan, Pat

OPPOSED: None

ABSENT: Jeffery, John

2. ADOPTION OF ORDINANCES:

Depository Bank

a. CONSIDERATION of and possible action on a recommendation from the Bellaire Finance Department to designate Amegy Bank as depository bank for the City of Bellaire, Texas, and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, to execute a depository agreement and any other necessary documentation with Amegy Bank – Action by Members of City Council to Accept Recommendation and Adopt Ordinance (Item submitted by Chief Financial Officer Donna Todd).

Note: The term associated with this agreement is a three-year term beginning May 1, 2008, and expiring April 30, 2011, with an option to extend the agreement for two additional one-year terms to be awarded one year at a time upon mutual agreement of both parties.
SUMMARY:

Chief Financial Officer Donna Todd summarized the agenda item before City Council. She noted that the City’s current Depository Agreement was with Prosperity Bank, and it was structured similarly to the term that the Mayor just outlined for this agenda item. The contract was a three-year contract with two options to extend one year at a time for a total of five years. The initial three-year term ended last April (2007), and the contract continued without any type of agreement between the Bank and the City. When Chief Financial Officer Todd discovered that there was no formal extension, the City did a letter to retroactively extend the term for one year to April 30, 2008.

In January, Chief Financial Officer Todd issued a “Request for Applications” (RFA) for depository services and, as part of that process, notice was published in the Banker’s Digest (a state publication) and in the Southwest News. When the RFA was released, it went directly to five banks who had met with Chief Financial Officer Todd during the course of her tenure with the City and who had expressed an interest in working with the City. Upon publication of the notice in the two newspapers, three additional banks expressed an interest in receiving the application and participating in the process. All eight banks did respond to the RFA. Based on Chief Financial Officer Todd’s experience, this was double the amount of bidders she had seen when going out for a bank bid.

Of the eight banks that responded, one was unfortunately disqualified because they did not sign a required certification form. She spoke with the City Attorney before disqualifying the bank to ensure that she had interpreted everything correctly. She then notified the bank that their application could not be considered.

In the RFA, Chief Financial Officer Todd emphasized the importance of public sector experience, as well as relationship management. She also emphasized three objectives:

- Safeguarding the City’s financial assets;
- Maximizing the City’s cash availability; and
- Enhancing the City’s cash management function through cost-effective and efficient banking resources and automated processes.
The responses were evaluated on four areas: cost, services, financial viability of the bank, and public sector experience.

The decision made by the Bellaire Finance Department was based on best value for the City and the relative importance of the evaluation criteria. Following an evaluation by Chief Financial Officer Todd, Bellaire’s Accounting Manager, and Bellaire’s new Accountant, a recommendation was developed for Amegy Bank as the most advantageous and best value for the City.

Chief Financial Officer Todd indicated that representatives were present this evening from Amegy Bank and would be available to answer any questions that City Council might have. Chief Financial Officer Todd believed that Amegy Bank’s proposal was the best for the City. With City Council’s approval, the Bellaire Finance Department would work diligently with Amegy Bank to make the transition occur. There was a 90-day automatic extension with the contracts to allow for a transition period to a new depository bank. It was likely that those activities would not be completed by April 30, 2008. Chief Financial Officer Todd would notify Prosperity Bank that Bellaire would be terminating the relationship, but would keep in contact with them as to exact dates when the accounts would be closed and monies transferred to new accounts, again with the approval of City Council. In closing, Chief Financial Officer Todd stated that she believed all of this would occur by July 31, 2008 (i.e., within 90 days).

Chief Financial Officer Todd reiterated the contract term once more as beginning on May 1, 2008, and expiring on April 30, 2011, with the option to renew for two one-year options, for a total of five years or April 30, 2013.

**QUESTIONS/COMMENTS FROM CITY COUNCIL:**

{Legend: A – Answer; C – Comment; Q – Question; R – Response}

**Q:** Councilman Will Hickman referred to a comment in a memorandum that Chief Financial Officer Todd had written to City Manager Satterwhite indicating that Prosperity Bank did not provide “positive pay.” He inquired as to the definition of “positive pay.”

**A:** Chief Financial Officer Todd advised that “positive pay” consisted of protection for the City. The City would provide a file to the bank indicating the check amount, check number, and, in the more advanced applications,
the payee name. The bank would then do a match when checks came through to ensure that everything matched. If anything did not match, the bank would then notify the City so that research could be done to ensure that the check was legitimate.

Q: Councilman Hickman noted that one of the criteria was for the bank to have a local lockbox. He inquired as to the reasoning for this.

A: Chief Financial Officer Todd stated that several of the banks had Dallas lockbox locations which would be less convenient for the City as there would be more time involved in getting exception checks back to the City. An example of an exception check was when someone wrote out a check for a different amount than the amount that appeared in the number field. The City then had to process the exception checks in-house.

Q: Councilman Hickman inquired as to the reason for the three-year term with two options for one-year extensions.

A: Chief Financial Officer Todd indicated that the state mandated a maximum term of five years on such contracts. Typically, such contracts were written for a term of three-years with two options for one-year extensions.

Q: Councilman Hickman inquired of City Attorney Alan P. Petrov as to whether the City should rewrite the agreement to indicate automatic one-year extensions without notice by either party. He referred to the fact that the City took no action with its existing contract (i.e., with Prosperity Bank).

A: Chief Financial Officer Todd stated that the extension was upon the mutual agreement of the parties, and the City did speak to Prosperity Bank. She asked the City Manager to sign the extension letter, but stated that she might have erred in not having that come to City Council. Since it had already been approved for that type of term and the City was already tardy in getting it taken care of, the City merely prepared a letter for Prosperity Bank, which was agreed to by the Bank Manager.
Q: Councilman Hickman advised that his question was whether or not the contract could be written with automatic extensions without either party canceling.

A: City Attorney Alan P. Petrov stated that it appeared that Councilman Hickman wished to lock the bank in for a couple of years because the process of reviewing the RFAs was so arduous. If the City were to give the bank an out after one year, the City might lose some of the cost-effectiveness.

Q: Councilman Hickman stated that the current contract gave the City the option to expand, but did not give the bank the option to cancel.

A: Chief Financial Officer Todd advised that there was a cancellation clause in the contract for either party to cancel. She noted that Bellaire was in the same five-year timeframe with Prosperity Bank, but had chosen to end the relationship after four years.

City Attorney Petrov stated that the City could write the contract with automatic extensions if it chose to do so.

Q: Councilman Phil Nauert referred to a statement made by Chief Financial Officer Todd in the Agenda Statement for this item that the City was not interested in extending the contract with Prosperity Bank for an additional one-year term, and asked why the City was not interested in extending that contract. In other words, was there a concern with the current services that had been provided?

A: Chief Financial Officer Todd indicated that the current services provided were not unacceptable for basic banking services. The current bank had been unable to provide “positive pay,” and the electronic banking provided was not where it needed to be for the City.

Q: Councilman Nauert inquired as to whether the City had expected to have “positive pay” when the contract was entered into with the current depository bank.

A: Chief Financial Officer Todd advised that those services had been under discussion from what she could see. When she discovered that the City still did not have the feature, she contacted the bank and never
received a response. The current depository bank also did not respond to the City’s RFA.

**Q:** Councilman James P. Avioli, Sr., referred to the evaluation sheet prepared by Chief Financial Officer Todd, noting that the highest point total went to cost of depository services. Amegy Bank apparently had a pretty good cost of service as they received the highest rank in points. He noted further that the City had budgeted $28,700.00 for banking services in 2008. He inquired as to the anticipated charge from Amegy Bank.

**A:** Chief Financial Officer Todd noted that it was difficult to quantify. The cost analysis was the most complex to do, as the City did not have an account analysis statement (which itemized all of an entity’s activity on a monthly basis) from the current depository bank. Such a statement would typically be presented to the banks that were interested in bidding so that those banks would have an idea as to the typical activity for the City and could price their services appropriately. In lieu of that, Chief Financial Officer Todd had to compile a list of basic banking services.

Although Chief Financial Officer Todd could not provide an exact cost, she believed that the cost would be less than the amount budgeted, such as $24,000.00. As the City got involved with the bank, the City would have a better idea as to how to budget for the next year.

**Q:** Councilman Avioli asked for confirmation that Chief Financial Officer Todd was most satisfied with Amegy Bank as compared to the other bidders.

**A:** Chief Financial Officer Todd stated that Councilman Avioli was correct. With respect to pricing, the City prepared a standard form of basic services. She also sent out a follow-up questionnaire, with illustrative measures, so that she could ascertain specific costs on certain items.

**Q:** Councilman Hickman inquired as to the length of time before he could pay his water bill online.

**A:** Chief Financial Officer Todd stated that online payment for water bills was very high on her agenda to get established with the new bank.
MOTION TO ACCEPT RECOMMENDATION AND ADOPT ORDINANCE:

A motion was made by Councilman Phil Nauert and seconded by Councilman Pat McLaughlan to accept a recommendation from the Bellaire Finance Department to designate Amegy Bank as depository bank for the City of Bellaire, Texas, and to adopt an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager of the City of Bellaire, Texas, to execute a depository agreement and any other necessary documentation with Amegy Bank.

DISCUSSION:

Mayor Cindy Siegel advised that the presentation and report prepared by Chief Financial Officer Todd for this agenda item was excellent.

VOTE ON MOTION TO ACCEPT RECOMMENDATION AND ADOPT ORDINANCE:

Motion carried unanimously on a 6-0 vote as follows:

FOR: Siegel, Cindy
     Hickman, Will
     Avioli, James P., Sr.
     Faulk, Peggy
     Nauert, Phil
     McLaughlan, Pat

OPPOSED: None

ABSENT: Jeffery, John

{Ordinance was subsequently numbered: 08-018}

Contracts and Agreements

b. CONSIDERATION of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute a Final Change Order (No. 3) with R. Hassell Builders, Inc., to a contract for the “Bellaire Town Square Family Aquatic Center Project” consisting of a net decrease in said contract of $2,816.24 and approval for the City of Bellaire, Texas, to make the final payment to R. Hassell Builders, Inc., on said contract in
an amount not to exceed $150,470.81 – Action by Members of City Council to Adopt Ordinance (Item submitted by Director of Parks & Recreation Jane L. Dembski).

SUMMARY:

City Manager Bernard M. Satterwhite, Jr., summarized the agenda item before City Council. He noted that there were two change orders. One change order was for the purchase of glass with “CenterPoint Energy Community Center” etched onto it, which was a requirement of the CenterPoint Energy Naming Rights Agreement. This item was not included in the original contract as it was overlooked.

The second change order was related to the installation of two connections for pool vacuums that were not included in the original contract as well.

MOTION TO ADOPT ORDINANCE:

A motion was made by Mayor Pro Tem Peggy Faulk and seconded by Councilman Phil Nauert to adopt an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute a Final Change Order (No. 3) with R. Hassell Builders, Inc., to a contract for the “Bellaire Town Square Family Aquatic Center Project” consisting of a net increase in said contract of $2,816.24 and approval for the City of Bellaire, Texas, to make the final payment to R. Hassell Builders, Inc., on said contract in an amount not to exceed $150,470.81.

QUESTIONS/COMMENTS FROM CITY COUNCIL:

{Legend: A – Answer; C – Comment; Q – Question; R – Response}

C: Mayor Pro Tem Peggy Faulk commented that the percent of change in the contract appeared to be very low.

R: City Manager Satterwhite indicated that Mayor Pro Tem Faulk was correct and that the percent of change in the contract was one-tenth of one percent. He noted that Director of Parks & Recreation Jane L. Dembski had worked very well with the consultants and contractors on this project, and she had done a very good job.
C: Mayor Cindy Siegel thanked Director of Parks & Recreation Dembski for her efforts on the project. She also thanked Mr. Hassell, a Bellaire resident, for building such a beautiful facility for the City.

VOTE ON MOTION TO ADOPT ORDINANCE:

Motion carried unanimously on a 6-0 vote as follows:

FOR: Siegel, Cindy
Hickman, Will
Avioli, James P., Sr.
Faulk, Peggy
Nauert, Phil
McLaughlan, Pat

OPPOSED: None

ABSENT: Jeffery, John

{Ordinance was subsequently numbered: 08-019}

Code Amendment

c. CONSIDERATION of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending Chapter 12, Community Center, of the Code of Ordinances of the City of Bellaire, Texas, by revising various sections of Chapter 12 as necessary to include the newly accepted CenterPoint Energy Community Center located in the Family Aquatic Center in Bellaire Town Square, as well as to include rules and regulations for said Center – Action by Members of City Council to Adopt Ordinance (Item submitted by Director of Parks & Recreation Jane L. Dembski and City Attorney Alan P. Petrov).

MOTION TO ADOPT ORDINANCE:

A motion was made by Councilman Will Hickman and seconded by Councilman James P. Avioli, Sr., to adopt an ordinance of the City Council of the City of Bellaire, Texas, amending Chapter 12, Community Center, of the Code of Ordinances of the City of Bellaire, Texas, by revising various sections of Chapter 12 as necessary to include the newly accepted CenterPoint Energy Community Center located in the Family Aquatic Center in Bellaire Town Square.
Square, as well as to include rules and regulations for said Center.

QUESTIONS/COMMENTS FROM CITY COUNCIL:

{Legend: A – Answer; C – Comment; Q – Question; R – Response}

Q: Councilman Will Hickman inquired as to the current rates that the City Manager proposed for rental of the CenterPoint Energy Community Center.

A: City Manager Bernard M. Satterwhite, Jr., after discussing the matter briefly with Director of Parks & Recreation Jane L. Dembski, advised that he would have to get back to Councilman Hickman with the rates.

VOTE ON MOTION TO ADOPT ORDINANCE:

Motion carried unanimously on a 6-0 vote as follows:

FOR: Siegel, Cindy  Hickman, Will  Avioli, James P., Sr.  Faulk, Peggy  Nauert, Phil  McLaughlan, Pat

OPPOSED: None

ABSENT: Jeffery, John

{Ordinance was subsequently numbered: 08-020}

H. COUNCIL CORRESPONDENCE AND COMMENTS.

Discussion only.

I. ADJOURNMENT.

MOTION TO ADJOURN:

A motion was made by Councilman Pat McLaughlan and seconded by Councilman James P. Avioli, Sr., to adjourn the Regular Session of the City Council of the City of Bellaire, Texas, at 8:36 p.m. on Monday, April 7, 2008.
VOTE ON MOTION TO ADJOURN:

Motion carried unanimously on a 6-0 vote as follows:

FOR: Siegel, Cindy  
    Hickman, Will  
    Avioli, James P., Sr.  
    Faulk, Peggy  
    Nauert, Phil  
    McLaughlan, Pat

OPPOSED: None

ABSENT: Jeffery, John

Respectfully submitted,

______________________________
Tracy L. Dutton, TRMC  
City Clerk  
City of Bellaire, Texas

Approved:

______________________________
Cynthia Siegel, Mayor  
City of Bellaire, Texas