The City Council of the City of Bellaire, Texas, met in Regular Session on Monday, November 21, 2011, in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. CALL TO ORDER AND ANNOUNCEMENT OF A QUORUM – Mayor Cindy Siegel.

Mayor Siegel called the City Council of the City of Bellaire, Texas, to order at 7:00 p.m. on Monday, November 21, 2011.

Also present were Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, Councilwoman Mandy Nathan, City Manager Bernard M. Satterwhite, Jr., Acting City Attorney Elliot Barner, and City Clerk Tracy L. Dutton.

B. INSPIRATIONAL READING AND/OR INVOCATION - Councilwoman Mandy Nathan.

Councilwoman Mandy Nathan provided the inspirational reading for the evening.

C. PLEDGES TO THE FLAGS – Councilwoman Mandy Nathan.

1. U.S. PLEDGE OF ALLEGIANCE.

2. PLEDGE TO THE TEXAS FLAG.

Councilwoman Mandy Nathan led the audience and City Council in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

Mayor Cindy Siegel asked City Council to consider agenda items F. 1. and 2. at this point in the meeting. After noting no objections, agenda items F. 1. and 2. were considered.

F. PROCLAMATIONS:

1. PROCLAMATION issued by Mayor Cindy Siegel proclaiming Monday, November 21, 2011, as The Bellaire Mens Club Day in the City of Bellaire, Texas, in recognition of the dedication and service of this fine organization over the last ten years and extending congratulations to them as they enter their second
decade of service to the community – Item submitted by City Clerk Tracy L. Dutton on behalf of The Bellaire Mens Club; Proclamation issued by Mayor Cindy Siegel; Proclamation to be accepted by Bellaire Resident and Chairman of The Bellaire Mens Club Jake Simpson.

Mayor Cindy Siegel read the proclamation she issued proclaiming Monday, November 21, 2011, as The Bellaire Mens Club Day in the City of Bellaire, Texas, in recognition of the dedication and fine service of The Bellaire Mens Club over the last ten years. The proclamation was accepted on behalf of The Bellaire Mens Club by Chairman Jake Simpson.

Chairman Jake Simpson, The Bellaire Mens Club ("BMC"), thanked Mayor Siegel and members of City Council for recognizing the BMC’s first decade of service. Chairman Simpson indicated that all 200+ members had gained so much from their experience volunteering in the community. The BMC students could be seen lending a hand throughout the community—whether it was at Holiday in the Park, working with the Friends of the Bellaire Library in their annual book sale, donating and volunteering with the Patrons for Bellaire Parks and the Nature Discovery Center, or answering the call for help wherever needed.

Chairman Simpson advised that the evening’s honor meant even more since everyone on the Bellaire City Council had a BMC connection. For example, Councilwoman Nathan donated each year to their scholarship program and had wrapped toys with them at Tradition Bank. Councilman Friedberg and his wife, Jennifer, had served as Honorary Chairs for their scholarship and awards gala two years ago. Mayor Pro Tem Nauert and his dental practice, Contemporary Dental, had donated to their silent auction each year and Mayor Pro Tem Nauert had served as a Celebrity Judge at their charity concert benefiting wounded warriors. Councilman Parker had been one of their most active supporters, working with them on beautification projects in the Fifth Ward and projects that preserved history, such as the cleanup of the Bellaire Trolley, which was in partnership with the Bellaire Historical Society. Councilman Avioli’s grandson, Kirby Taylor, was a star baseball player at Bellaire, part of the leadership program, and an active member in the BMC. The newest member of City Council, Councilman Reed, also had a connection by generously bidding at the Patrons for Bellaire Parks’ gala on the BMC Honey Do Project. Chairman Simpson advised that the members looked forward to working with Councilman Reed on that project. Mayor Siegel, one of the best Mayors that the City of Bellaire had ever had, was appreciated by the young people of the community for her commitment to the parks and improving the quality of life in Bellaire, as well as the example she set. The members of the BMC had enjoyed working with
Mayor Siegel on the History Walk, the Hester House Project, and the Gulfton Area Toy Drive. Mayor Siegel had given her time to so many worthy organizations and the BMC was honored to be a part of that.

Since this was also the season of giving back and being thankful, Chair Simpson advised that he would not be doing his job if he did not mention the BMC’s next service project which impacted the community and would give everyone a chance to get involved. On Tuesday, November 29, 2011, The BMC would have their 7th Annual Toy Drive Kickoff at Casa Dominguez Mexican Restaurant on Cedar Street, and he invited everyone to help them collect over 600 toys.

In closing, Chair Simpson stated that because each member of City Council served the community so well and had had an impact on the youth of the community, the BMC wished to present members of City Council with a small token of their thanks.

[Each member of City Council was presented with a plaque and picture commemorating an event they participated in with the BMC.]

2. **PROCLAMATION** issued by Mayor Cindy Siegel proclaiming Yannir Vijil, recipient of a 2011 Linda Lorelle Scholarship, as an Outstanding Citizen of the City of Bellaire, Texas, in recognition of his perseverance and dedication to excellence as a student at Bellaire High School – *Item submitted by City Clerk Tracy L. Dutton on behalf of Councilman Corbett Daniel Parker; Proclamation issued by Mayor Cindy Siegel; Proclamation to be accepted by Yannir Vijil.*

Councilman Corbett Daniel Parker stated that, in the spirit of recognizing great young men in Bellaire, he had come across one recently—Yannir Vijil. Yannir Vijil, at an early age, had exhibited the type of determination that Councilwoman Nathan alluded to in her inspirational reading this evening. Yannir had persevered through difficult circumstances that lesser young men would have merely become a statistic. Instead, he had been recognized in a number of ways for his volunteerism with special needs kids, for his academic excellence through advance placements, and academic achievement.

Councilman Parker indicated that he had attended the Linda Lorelle Scholarship Gala and Yannir Vijil was one of the recipients of the Linda Lorelle Scholarship for the year 2011. Councilman Parker was very impressed with Yannir and wished to take the opportunity to let him know officially, on behalf of the City of Bellaire, that we were proud of him and knew he would go out a do a great job.

**Mayor Cindy Siegel** read the proclamation she issued proclaiming Yannir Vijil, recipient of a 2011 Linda Lorelle Scholarship, as an
Outstanding Citizen of the City of Bellaire, Texas, in recognition of his perseverance and dedication to excellence as a student at Bellaire High School. The proclamation was accepted by Yannir Vijil.

Mayor Siegel returned to agenda item D. at this point in the meeting.

D. PERSONAL/AUDIENCE COMMENTS.

Win Frazier, 4721 Jessamine Street, Bellaire, Texas, addressed City Council and indicated that he wished to comment on two items this evening. First, he wanted to thank The Nature Discovery Center (”NDC”) Honorary Dinner Committee Co-Chairs, Mayor Cindy Siegel and Councilwoman Mandy Nathan, every member of City Council, the City Manager, and other Boards and Commissions, who all helped to make the NDC Gala Friday night a tremendous success.

Secondly, Mr. Frazier acknowledged the hard work of Assistant City Manager Diane White and Councilman Andrew Friedberg. Later this evening, City Council would receive the first blush of the Sunset Review Committee’s work, and Diane White and Andrew Friedberg went above and beyond what was expected and had done a fabulous job in representing City Council.

Lynn McBee, 5314 Evergreen Street, Bellaire, Texas, addressed City Council and indicated that she had prepared a written comment for the record this evening, which she read as follows:

Firstly, later in the agenda, City Council would consider a donation by the Bellaire/Southwest Houston Rotary Club (”Rotary Club”) to put a clock on a pole in Paseo Park. She advised that she wished to speak to the donation, in part, and to acknowledge Bellaire service clubs and organizations in addition to the Rotary Club. The Lions Club started with the town early in the 1900s. The Friends of the Bellaire Library started in 1951. The Optimist Club, the Little League, the Bellaire Garden Club, the Girl Scouts, the Boy Scouts, the Bellaire Historical Society in 1974, the Hana and Arthur Ginzbarg Nature Discovery Center in 1983, Patrons for Bellaire Parks, and the Bellaire/Southwest Houston Rotary Club, which had a membership limited by invitation only according to their bylaws. Similarly, other community groups served in various capacities to improve the City.

In addition, each year over 50 residents in Bellaire volunteered to serve their community without compensation, recognition, nor business advantages, through the appointment by City Council to the boards, commissions, and committees of the City.

The Rotary Club’s four-way test, as they called it, was comprised of the following:

1) Is it the truth?
2) Is it fair to all concerned?
3) Will it build goodwill and better friendships?
4) Will it be beneficial to all concerned?

Ms. McBee suggested that the Rotary Club should consider joining cooperatively with other community service groups, as above-mentioned, to commemorate Bellaire’s long-lived legacy of community service as a collective effort and to promote civic awareness rather than their own single clock pole commemorative on valuable city land, Paseo Park, to recognize the services of only the Rotary Club.

Ms. McBee strongly recommended that the City Council urged the Rotary Club to join with others and return with a recommendation on behalf of many Bellaire service groups in lieu of only itself. She urged City Council further to defer the request until that time.

Secondly, Ms. McBee stated that on behalf of the Sunset Review Committee (“SRC”) of 10 members that City Council appointed in November 2010, she wished to comment on her experience as one of the members of the SRC.

1. The SRC learned a great deal about the City and its form of government, its challenges, and its day-to-day work by its boards and commissions;
2. The SRC got to know one another over 20 meetings in a joint effort to fulfill their charge concerning boards and commissions, learning to respect their differences, and to value one another’s insights and viewpoints;
3. Collectively, the SRC rarely missed a meeting and did their homework;
4. The SRC utilized the City Staff and the very supportive and always willing Assistant City Manager Diane White, who served as the SRC’s Staff Liaison.
5. The SRC studied City records and researched the web about other boards.
6. The SRC was pleased to hear citizens who came before them to share their views.
7. The SRC persevered, sometimes challenged, with the complexity and slow-moving completion of the assignment.
8. The SRC gained particular insight into the differences between City Council-appointed and Council-serving boards and committees, while avoiding interference with the employment responsibilities of City Staff and their supervision by the City Manager.
The SRC was but a tripod of three legs, which was similar to the government that Bellaire enjoyed. One leg comprised of elected representatives and their appointees who reported to that body, the City Council; one leg comprised of City Management and employees with its City operational responsibilities; and one leg, which the citizenry and voters of the City represented and were served by the other two legs of the tripod.

Most of all, each SRC member came to depend on their ex-officio, nonvoting, ever-available and responsive, dedicated and highly skilled individual who came to serve as Chair of the SRC, Andrew Friedberg. The SRC members were not always unanimous in their votes, but were certainly unanimous in recognizing the very talented and respected young man—Andrew Friedberg.

Ms. McBee advised that she had taken the liberty of expressing her opinions without permission of the other members of the SRC, but she knew they shared the same thoughts. Ms. McBee asked all of those members present, as well as members of the audience, to give Andrew Friedberg a standing ovation for an appreciation of his incredible service to the City and to Council.

In closing, Ms. McBee stated that she hoped City Council would address the important project submitted by the SRC before the end of this year. The SRC believed that the results of their efforts deserved City Council’s earliest attention. Ms. McBee thanked City Council for having the opportunity to serve, to learn, and to achieve.

**Mayor Siegel** read the following written comments into the record:

**Lou Waters, Treasurer, Evelyn’s Park Conservancy, 4526 Teas Street, Bellaire, Texas:**

*Dear Council:*

*Thank you so much for your support of Evelyn’s Park and for your consideration of our funding request. Although it is early in the process, we are on a strong path for success, with an amazing amount of momentum already.*

*Your support of our request will allow us to move quickly into our Master Planning phase, where we will detail out a vision for a unique, wonderful place that captures the imagination while also providing everyday usable space for the residents and neighbors of Bellaire.*

*As treasurer, I would also like to state that we have been diligent in putting together an achievable budget for this next phase of the project, and this funding request is the last key piece of kicking it off.*
We on the board are working hard—and will work even harder—to make this project a huge success, and we have also benefitted already from significant public support of our efforts.

With best regards.

Jamie Allen, 4715 Willow Street, Bellaire, Texas:

Subject: Start up costs of $100,000 for Evelyn’s Park Conservancy

Your Honor and Members of Bellaire City Council,

Tonight you once again have the opportunity to make a significant impact on the quality of life for Bellaire citizens, an opportunity provided by a warm and generous family in honor of one of their loved ones bestowed to the community that they love. I greatly appreciate the generosity of the Rubenstein family and the depth of their spirit of giving. During this time of the year when we reflect on the recent past times and face forward to meet the challenges ahead of us, we should join hands and on behalf of our community, work together as one team and show appreciation for the bounty received from this family.

I encourage you all to approve in unanimous voice the necessary $100,000 for the collective initial costs to move the development of Evelyn’s Park forward. Please support your community and its future.

Thank you.

E. REPORTS:

1. CITY MANAGER’S REPORT regarding residential safety (police activity report), public infrastructure/utilities (projects update), cultural and recreational (Holiday in the Park on December 1), quarterly indicators (crime report and building permit report), and upcoming City Council meetings/events – Presented by City Manager Bernard M. Satterwhite, Jr.

Residential Safety

City Manager Satterwhite began his report with a reference to the drug take-back program that the City participated in with the Drug Enforcement Agency in October. It was noted that the program was very successful and City Manager Satterwhite read a letter received by Chief Randall Mack from the U.S. Department of Justice, Drug Enforcement Agency, regarding that success and thanking Bellaire for its participation.
With respect to police department activity, crime was down for the month as compared to October of 2010. There were 29 part 1 criminal offenses in October 2011 compared to 34 in October 2010. There were 45 traffic accidents in October 2011 as compared to 65 in October of 2010. There was one fatality accident this period on Loop 610 involving the operator of a motorcycle. There were also 133 custodial arrests made during the month.

City Manager Satterwhite next referred to burglary activity that was occurring inside the Loop and noted that it was also common to burglary activity in West University Place and Spring Valley Village. On November 1, 2011, investigators with the Bellaire Police Department distributed a crime profile flyer to area departments regarding a vehicle suspected of being used in committing residential burglaries. On November 1, 2011, officers of the Village Police observed suspects operating the vehicle in Spring Valley Village and subsequently arrested them for burglary of a habitation. The suspects were being investigated for burglaries also committed in Bellaire and West University Place.

There were no robberies during the month of October, two assaults, no auto thefts, and seven burglaries.

**Public Infrastructure/Utilities**

With respect to the Rebuild Bellaire Program, Phase 3 Project, it was noted that the project was moving along well. Traffic on Second Street from Jessamine Street to Evergreen Street was traveling one-way northbound. The storm sewer was 100% completed, and the pavement was 78% completed in that same area. Traffic on Second Street from Evergreen Street to Braeburn Drive was traveling one-way southbound. The storm sewer was 90% completed, and the pavement was 50% completed in that same area.

The new replacement pump at the Rice Lift Station was noted to have been pumping since October 26, 2011, without any problems.

With respect to the Baldwin Avenue Reconstruction Project, City Manager Satterwhite indicated that bids were opened on November 17, 2011. The City received eight bids and planned to return to City Council on December 5, 2011, for approval of a bid award related to the project. City Manager Satterwhite noted that the base bid was the project itself. There were two add alternates, with add alternate number one consisting of the detention pond and add alternate number two consisting of the sidewalks. It was anticipated that the final cost of the project would be below the amount budgeted for the project.
Cultural and Recreational

City Manager Satterwhite advised that the City's annual Holiday in the Park event would be held one week from Thursday or on Thursday, December 1, 2011. Activities would be held on both the Loftin Park side and Bellaire Zindler Park side of Bellaire Town Square.

Residents were advised that City offices would be closed on Thursday and Friday, November 24-25, 2011, for the Thanksgiving holidays, and that there would be no garbage pickup on either of those days.

Upcoming City Council Meetings/Events

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Type of Meeting</th>
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<tbody>
<tr>
<td>December 5</td>
<td>6:00 p.m.</td>
<td>Special Session (Public Hearing) on Proposed Additions/Revisions to Chapter 24, Planning and Zoning</td>
</tr>
<tr>
<td>December 5</td>
<td>7:00 p.m.</td>
<td>Regular Session</td>
</tr>
<tr>
<td>December 12</td>
<td>7:00 p.m.</td>
<td>Special Session – Discussion of Additions/Revisions to Chapter 24, Planning and Zoning</td>
</tr>
<tr>
<td>December 19</td>
<td>7:00 p.m.</td>
<td>Regular Session</td>
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CITY COUNCIL MOTION/ACTION:

Following questions of City Manager Satterwhite regarding the City Manager’s Report, Councilman Roman F. Reed moved to accept the City Manager’s Report dated November 21, 2011, as presented by City Manager Satterwhite into the record. Councilwoman Mandy Nathan seconded the motion. The motion carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None

2. FINANCE REPORT for the City of Bellaire, Texas, covering the period ended October 31, 2011, and including discussion of revenues and expenditures in the General Fund, Enterprise Fund, Debt Service Fund, Vehicle, Equipment, and Technology Fund, and Capital Improvement Program Fund, as well as
Chief Financial Officer Linda Symank presented the Finance Report for the City of Bellaire, Texas, covering the period ended October 31, 2011, to City Council.

In reviewing the report, Chief Financial Officer Symank, noted that there were some significant increases in revenues and expenditures reported this October over the previous October. The increases were related to timing variances, which she would explain as she continued with her presentation of the Finance Report.

**General Fund**

The General Fund booked $542,000 in revenue for the month of October, which was $49,000 more than the amount booked during the previous October. The City received one of its cable payments in October this year rather than in November (as was the case for the previous year). The City also had a transfer from the Enterprise Fund of $41,667, which was a new revenue source for the General Fund this year.

The expenditures for the General Fund totaled approximately $1.4 million, which was $286,000 over the amount posted for last October. The increase was driven by the posting of the City’s payroll. The City was on a bi-weekly payroll system wherein employees received 26 checks each year, with two checks posted each month, with the exception of two months where three checks were posted. Last October, the City posted one complete payroll and five days of another payroll. This October, the City posted two full payrolls. There were also some timing differences related to some of the City’s annual payments. In addition, a fuel payment was not posted last October, but had been posted for this October. Overall in the General Fund, the expenditures were within the appropriate budget.

Chief Financial Officer Symank indicated that, with respect to the General Fund, there were no expenditures that the City needed to be concerned about at this time and that revenues were tracking where they needed to be.

**Enterprise Fund**

With respect to the Enterprise Fund, the City posted approximately $887,000 in revenue. There was a fairly significant increase over the previous year of $745,000. This increase was due primarily to timing. She referred to the water and wastewater revenue line items, noting...
that revenues were not posted to either of the line items in the previous year. This October, billings were posted to the line items.

The expenditures in the Enterprise Fund were noted to be approximately $670,000. This fund, too, had the payroll timing posting issue as the General Fund. Last October, the City had not received its invoice for surface water from the City of Houston, so that expenditure was not recorded until later in the fiscal year. This October, the City received its invoice for surface water from Houston and that payment was posted.

In the Enterprise Fund, as well as the General Fund, the expenditures were within the appropriated budget.

There was very little activity taking place in the Debt Service Fund. Some projects had started this fiscal year with respect to technology replacement in the Vehicle, Equipment, and Technology Fund. It was noted that a report on the Capital Improvement Program Fund was included in City Council’s agenda packet.

CITY COUNCIL MOTION/ACTION:

Following questions of Chief Financial Officer Symank regarding the City’s Finance Report, Councilman James P. Avioli, Sr., moved to accept the Finance Report for the City of Bellaire, Texas, for the period ended October 31, 2011, as presented by Chief Financial Officer Linda Symank into the record. Councilman Andrew Friedberg seconded the motion. The motion carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None

3. PARKS & RECREATION ADVISORY BOARD RECOMMENDATION pertaining to city-owned properties located at 4600 Locust Street (Locust Park) and 4500 Edith Street (Recycling Center), said recommendation of which was for the City to use the properties for some other purpose* or to sell the properties, with proceeds from the sale(s) to be used for park development – Item submitted by Director of Parks & Recreation Jane L. Dembski; Report and Recommendation
presented by Jeff Addicks, Chair of the Bellaire Parks & Recreation Advisory Board.

*Locust Park was determined by the Bellaire Parks & Recreation Advisory Board to be underutilized and the Recycling Center was closed by the City of Bellaire, Texas, on September 30, 2010.

Chair Jeff Addicks, Parks & Recreation Advisory Board, stated that one of the charges of the Parks & Recreation Advisory Board (“Board”) was to perform an annual assessment of the parks. With respect to Locust Park, located at 4600 Locust Street, Bellaire, Texas, he noted that the park was comprised of approximately ¾ of one acre of land. Last year, two to three members of the Board visited Locust Park at various times (i.e., weekends, weekdays, and at night) and did not see it being used, with the exception of one occasion when a Board member saw one person in Locust Park. The western border of the park abutted a five-level parking garage. There were numerous trees and no park benches in Locust Park.

With respect to the Recycling Center property, located at 4500 Edith Street, Bellaire, Texas, Chair Addicks advised that since the property was fenced, members of the Board had not actually visited the property. The Board discussed the possibility of utilizing the land for a park; however, the area was already adequately served by Lafayette Park and a youth soccer field.

In summary, the Board recommended that the City attempt to find another purpose or use for Locust Park and the Recycling Center property. If there were not another purpose or use for those two areas, then the recommendation was that the land be put up for sale, with the proceeds going to a dedicated fund for further park development.

CITY COUNCIL MOTION/ACTION:

Following questions of Chair Jeff Addicks regarding the Parks & Recreation Advisory Board recommendation, Mayor Pro Tem Phil Nauert moved to accept the report and recommendation from the Parks & Recreation Advisory Board as presented by Chair Jeff Addicks into the record. Councilman Roman F. Reed seconded the motion. The motion carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P.
FOR (CONT.): Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None

4. EVELYN’S PARK CONSERVANCY REPORT regarding an update of the status of activities undertaken by the Evelyn’s Park Conservancy Board (“Board”) related to the development of parkland at 4400 Bellaire Boulevard, Bellaire, Texas – Item submitted by Mayor Cindy Siegel on behalf of the Evelyn’s Park Conservancy; Report Presented by Marybeth Flaherty, President of the Evelyn’s Park Conservancy Board.

Mayor Siegel indicated that there had been a long history behind the scenes of the Rubenstein Family trying to purchase the former Teas property at 4400 Bellaire Boulevard. In December of 2009, The Jerry and Maury Rubenstein Foundation (“Foundation”) was successful in purchasing the front five acres of that property. One year ago in December of 2010, the Bellaire City Council entered into a Memorandum of Understanding with the Foundation in order to accept that land into the City as a park and to create a conservancy made up of four members of the Rubenstein Family, as well as four members appointed by the City.

Mayor Siegel noted further that the conservancy, known as the Evelyn’s Park Conservancy, was responsible for the design of a park on the property to be known as Evelyn’s Park, as well as construction, management, and fundraising related to the park.

One of the charges of the Evelyn’s Park Conservancy Board was for the city-appointed board members to make a report to City Council twice per year. The report this evening was the first of those reports.

Marybeth Flaherty, 4636 Cedar Street, Bellaire, Texas, President of the Evelyn’s Park Conservancy Board, advised that the entire Evelyn’s Park Conservancy Board was extremely excited about the opportunity to participate in the creation of Evelyn’s Park, which would be a fabulous addition to the City.

President Flaherty began her report with an overview of the charges of the Evelyn’s Park Conservancy Board (“Board”), as mandated in the Memorandum of Understanding between the Foundation and the City, which gave the Board the responsibility to design a public park, to fund the park’s initial capital improvements, and to provide maintenance after construction. This Memorandum of Understanding, in addition to
setting out a charge for the Board, also set a very tight timeline for the Board.

Based on the date that the Internal Revenue Service notification was received granting the Board its tax-exempt status as a 501(c)(3) organization, the Board was to have a master park conceptual plan within one year; to have funding for the park in place within two years; and to have an operational park within three years. The Board’s timeline was presented in a PowerPoint® slide format as follows:

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<tr>
<th>Date</th>
<th>Task</th>
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<tbody>
<tr>
<td>July 21, 2011</td>
<td>Conservancy established (IRS recognition)</td>
</tr>
<tr>
<td>July 21, 2012</td>
<td>Completion of park design, with agreement by the Foundation, City, and Conservancy</td>
</tr>
<tr>
<td>July 21, 2013</td>
<td>Commitments to fund the agreed-upon capital improvements to have been obtained by the City, Foundation, and Conservancy</td>
</tr>
<tr>
<td>July 21, 2014</td>
<td>Park improvements to have been completed</td>
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On April 19, 2011, the Board had its first official Board Meeting and elected officers. Since that time, the Board has met twice each month on the first and third Tuesdays of the month. In months in which there were five Tuesdays, the Board elected to meet on the fifth Tuesday as well.

The Board Members were listed as follows: Marybeth Flaherty, President; Keith Rubenstein, Vice President; Kim Padgett, Secretary; Lou Waters, Treasurer; Cindy Siegel, Rusty Rubenstein, Linda Rubenstein, and Peta Rubenstein.

With the volunteer hours and Board Meetings alone, the eight members of the Board had spent over 200 hours working on Evelyn’s Park. Most recently, the members of the Board spent 15 hours together over a Friday and a Saturday interviewing landscape architects.

In addition to giving of their time, 100% of the Board had personally made a financial contribution to the Conservancy to help fund the initial start of the Conservancy.

The Board accomplishments since the Conservancy’s formation started in May in earnest, with business details for the Conservancy being finalized. Bylaws were adopted; Internal Revenue Service (IRS) tax forms for tax-exemption status were filed; a Conflict of Interest Policy and a Policy for Promotion of Ethical Conduct were adopted; a bank account was established; liability insurance was purchased for Board members; and a website was established (www.evelynspark.org).
On June 25, 2011, along with the City of Bellaire, the Board was able to host the official dedication of the future home of Evelyn’s Park at 4400 Bellaire Boulevard, Bellaire, Texas. President Flaherty presented several PowerPoint® slides of the dedication ceremony, which was very successful and well attended by the community. While there, citizens were given the opportunity to write their ideas for the park on flip charts.

During the months of July and August of 2011, the Board selected a logo. Bellaire resident Keith Cohn and his firm, C&M Marketing, donated their services to develop the logo and set the Conservancy’s print material. Two local landscape firms, Asakura Robinson Company and Clark Condon Associates, donated time and educated the Board on the process for park development and current park trends. The last Board accomplishment for that time period was a focus group meeting with young campers attending the City’s Camp Paseo.

During the months of September and October of 2011, interviews were conducted with four fundraising firms; an online donation option was established on the Conservancy’s website; potential landscape architects were reviewed; and formal Request for Qualifications (RFQs) were prepared and issued to nine landscape architectural firms. Also during that time period, a Design/Planning Committee (“Committee”) was formed to assist the Board. This Committee consisted of four non-Board members, three of which were Bellaire residents and one of which was a Bellaire employee. The Committee members were noted as follows: 1) John Gabriel of Gabriel Architects; 2) Dean Hunt, an attorney and Partner with the law firm of Baker Hostetler; 3) Suzanne Longley of Suzanne Longley Landscapes Inc. and Suzanne Longley Farms; and 4) Karl Miller, City of Bellaire Facilities Manager. These individuals were brought on to the Committee to help the Board have a level of expertise in areas for which none of the Board members themselves possessed.

Board accomplishments from November of 2011 to present included a review of the qualification statements received from interested architects; selection of a short list of landscape architectural firms (i.e., five); interviews of landscape architectural firms over a two-day period; and receipt of a donation of $100,000 from the Foundation for seed money for Evelyn’s Park.

Going forward, the Board will select a landscape architect, negotiate a contract, and begin meeting with the landscape architect during the month December of 2011. In addition, the Board will select a fundraiser.

During the months of January through May of 2012, the following tasks were outlined in President Flaherty’s PowerPoint® presentation:
• Preliminary Preparations with Fundraiser for Capital Campaign to include the following:
  o Formation of a Development Committee;
  o Initial Meetings with Targeted Donors;
  o Development of Fundraising Plan; and
  o Preparation of Donor Materials;

• Implementation of the Fundraising Plan;

• Continued Meetings with Landscape Architects;

• Conduction of Public Input Process to include:
  o Focus Group Meetings; and
  o Town Hall Meetings; and

• Work to Define the Master Conceptual Plan.

During the months of June and July of 2012, there would be a finalization of the Master Conceptual Plan/Design. That Plan/Design would be presented to the Foundation and the City Council for approval.

At that point, active fundraising would continue toward meeting the Board’s July 21, 2013, deadline and the ultimate 2014 ribbon-cutting deadline.

President Flaherty provided a number of PowerPoint® slides depicting ideas for the development of Evelyn’s Park. She advised that the Board knew that there was community support for this park in Bellaire, and she indicated that it was the Board’s hope that the City Council would show its financial commitment to make Evelyn’s Park the iconic, unique, and “WOW” park that Bellaire deserved.

CITY COUNCIL MOTION/ACTION:

Councilman Roman F. Reed moved to accept the report on the status of activities undertaken by the Evelyn’s Park Conservancy Board as presented by Chair Marybeth Flaherty into the record. Councilwoman Mandy Nathan seconded the motion. The motion carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P.
FOR (CONT.): Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None

Mayor Cindy Siegel recommended considering companion agenda item, I. 2., at this point in the meeting. After noting no objections, agenda item I. 2. was considered.

I. ITEMS FOR INDIVIDUAL CONSIDERATION:

2. CONSIDERATION of and possible action regarding a request from the Evelyn’s Park Conservancy Board for funding from the City of Bellaire, Texas, in the amount of $100,000, said funding to be utilized for startup costs related to master conceptual design development, the public input process, fundraising and other initial costs for the development of Evelyn’s Park located at 4400 Bellaire Boulevard, Bellaire, Texas – Item submitted by Cindy Siegel on behalf of the Evelyn’s Park Conservancy.

Mayor Cindy Siegel advised that since she was actually a member of the Evelyn’s Park Conservancy Board and in order to debate the agenda item this evening, she would turn over running the meeting to Mayor Pro Tem Phil Nauert.

CITY COUNCIL MOTION:

Mayor Cindy Siegel moved that the City of Bellaire commit $100,000 to start-up costs for the Evelyn’s Park Conservancy to be used for seed money in accordance with the City of Bellaire’s Memorandum of Understanding with The Jerry and Maury Rubenstein Foundation. Councilman Corbett Daniel Parker seconded the motion.

CITY COUNCIL ACTION:

Following comments and discussion related to the motion, Mayor Pro Tem Nauert called for a vote on the motion, which carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan
OPPOSED:  None
ABSENT:  None

At this point in the meeting, City Council returned to agenda item E. 5.

E.  REPORTS:

5. SUNSET REVIEW COMMITTEE REPORT AND RECOMMENDATIONS – discussion, consideration, and possible action concerning a report and recommendation of the Sunset Review Committee, an ad hoc committee established on November 1, 2010, by Ordinance No. 10-078, and charged by the City Council of the City of Bellaire, Texas, to review the charge, size, and need for each of the City’s existing boards, commissions, and committees, as well as to determine whether there was a need for the creation of any new boards – Item submitted by Assistant City Manager Diane K. White on behalf of Councilman Andrew Friedberg; Presentation by Councilman Andrew Friedberg; Discussion to include Members of the Sunset Review Committee.

Councilman Andrew Friedberg, Chair of the Sunset Review Committee, presented the report and recommendation of the Sunset Review Committee to members of City Council.

Councilman Friedberg expressed his thanks to Members of the Sunset Review Committee (“SRC”) Win Frazier and Lynn McBee for their kind comments earlier in the evening and indicated that he joined in an ovation to recognize all of the SRC Members for their efforts.

Councilman Friedberg noted that the report and recommendation were contained within City Council’s agenda packet. As an overview, he advised that there were 19 full SRC meetings (20, counting this evening), as well as subcommittee meetings. The meetings consumed well in excess of 800 volunteer hours plus staff time (i.e., Assistant City Manager Diane White put in a considerable amount of time on the effort).

The SRC was composed of nine voting members—-one member representing each of the existing boards (seven) and two citizen appointees. Councilman Friedberg, who served as Chair, did not have a vote, except in the event of a tie.

The SRC’s charge was to review existing boards and consider new ones; to go over all of the board charges, functions, and responsibilities; review terms of office and term limits for board
members; consider possible updates and revisions to the City’s Board Handbook.

In summary, the SRC voted to propose to City Council to retain all of the existing boards and, in addition, create two new boards—a Library Advisory Board and a Public Safety Advisory Board. The SRC made extensive revisions to existing board charges contained within Chapter 2, Administration, of the Code of Ordinances of the City of Bellaire, Texas. Councilman Friedberg advised that there were three divisions within Chapter 2, with the first division relating to all of the City’s boards. Divisions two and three related to the statutory and non-statutory boards. Finally, he noted that a great deal of work went into a new and improved Board Handbook.

Councilman Friedberg introduced each of the members, noting that they were present and available to answer any questions related to the report as follows: Jeff Addicks (representing the Parks & Recreation Advisory Board); Win Frazier (representing the Planning & Zoning Commission); Terry Leavitt-Chavez (representing the Bellaire Cultural Arts Commission); Lynn McBee (citizen appointee); Pat McLaughlan (citizen appointee); Randy Pollard (representing the Board of Adjustment); Kristin Schuster (representing the Building & Standards Commission); and Bill Stone (representing the Bellaire Recycling Committee). It was noted that Iola Pickul, who represented the Bellaire L.I.F.E. Advisory Board, was unable to attend the meeting this evening. Councilman Friedberg also mentioned that the SRC’s Staff Liaison, Assistant City Manager Diane White, was also present.

CITY COUNCIL MOTION/ACTION:

Mayor Pro Tem Phil Nauert moved to accept the report and recommendation of the Sunset Review Committee as presented by Councilman Andrew Friedberg, Chair of the Sunset Review Committee, into the record and to accept discussion related to said report and recommendation, but to postpone definitive action until after the new City Council was seated. Councilman Roman F. Reed seconded the motion.

Following questions and discussion related to the report and recommendation of the Sunset Review Committee, a vote was taken on the motion, which carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan
Councilman Friedberg, on behalf of the members of the SRC, presented a commemorative gift and flowers to Assistant City Manager Diane White for all of her efforts as Staff Liaison to the SRC, and flowers to Member Lynn McBee, for her efforts as Secretary for the SRC.

F. PROCLAMATIONS:

1. PROCLAMATION issued by Mayor Cindy Siegel proclaiming Monday, November 21, 2011, as The Bellaire Mens Club Day in the City of Bellaire, Texas, in recognition of the dedication and service of this fine organization over the last ten years and extending congratulations to them as they enter their second decade of service to the community – Item submitted by City Clerk Tracy L. Dutton on behalf of The Bellaire Mens Club; Proclamation issued by Mayor Cindy Siegel; Proclamation to be accepted by Bellaire Resident and Chairman of The Bellaire Mens Club Jake Simpson.

Note: This agenda item was considered earlier in the meeting. See pages 1-3 of these minutes for discussion related to this item.

2. PROCLAMATION issued by Mayor Cindy Siegel proclaiming Yannir Vijil, recipient of a 2011 Linda Lorelle Scholarship, as an Outstanding Citizen of the City of Bellaire, Texas, in recognition of his perseverance and dedication to excellence as a student at Bellaire High School – Item submitted by City Clerk Tracy L. Dutton on behalf of Councilman Corbett Daniel Parker; Proclamation issued by Mayor Cindy Siegel; Proclamation to be accepted by Yannir Vijil.

Note: This agenda item was considered earlier in the meeting. See pages 3-4 of these minutes for discussion related to this item.

G. CONSENT AGENDA:

1. APPROVAL/CORRECTION OF MINUTES:

   a. CONSIDERATION of and possible action on the adoption of the minutes of the Special Session (Interviews) of the City Council of the City of Bellaire, Texas, held on Monday, November 7, 2011 – Item submitted by City Clerk Tracy L. Dutton.
b. CONSIDERATION of and possible action on the adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, November 14, 2011 – Item submitted by City Clerk Tracy L. Dutton.

2. ACCEPTANCE OF DONATION:

CONSIDERATION of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, accepting a donation from the Bellaire/Southwest Houston Rotary Club (“Rotary Club”) of a four-sided street clock to be installed and maintained by the Rotary Club on a city-owned property mutually agreeable to the City of Bellaire, Texas, and the Rotary Club – Item submitted by City Manager Bernard M. Satterwhite, Jr., on behalf of the Bellaire/Southwest Houston Rotary Club.

Councilman Corbett Daniel Parker requested separate consideration of Consent Agenda item G. 2.

CITY COUNCIL MOTION/ACTION:

Councilman Andrew Friedberg moved to approve the Consent Agenda dated November 21, 2011, consisting of the following items:

- Minutes of the Special Session (Interviews) of the City Council of the City of Bellaire, Texas, held on Monday, November 7, 2011; and

- Minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, November 14, 2011.

Councilman Corbett Daniel Parker seconded the motion. The motion carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None
Separate consideration of Consent Agenda Item G. 2.:

CONSIDERATION of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, accepting a donation from the Bellaire/Southwest Houston Rotary Club ("Rotary Club") of a four-sided street clock to be installed and maintained by the Rotary Club on a city-owned property mutually agreeable to the City of Bellaire, Texas, and the Rotary Club – Item submitted by City Manager Bernard M. Satterwhite, Jr., on behalf of the Bellaire/Southwest Houston Rotary Club.

CITY COUNCIL MOTION:

Mayor Pro Tem Phil Nauert moved to adopt a resolution of the City Council of the City of Bellaire, Texas, accepting a donation from the Bellaire/Southwest Houston Rotary Club ("Rotary Club") of a four-sided street clock to be installed and maintained by the Rotary Club on a city-owned property mutually agreeable to the City of Bellaire, Texas, and the Rotary Club. Councilman Roman F. Reed seconded the motion.

CITY COUNCIL ACTION:

Following a brief description of the clock, its installation, maintenance, and warranty, and the agreed-upon location, which was in Paseo Park in a position where the Trolley Pavilion once stood, a vote was taken on the motion, which carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None

{Resolution was subsequently numbered: 11-14}

Councilwoman Mandy Nathan requested consideration of agenda item I. 1. at this point in the meeting.
I. ITEMS FOR INDIVIDUAL CONSIDERATION:

1. CONSIDERATION of and possible action regarding the disposition of city-owned properties located at 4600 Locust Street (Locust Park) and 4500 Edith Street (Recycling Center) – Item submitted by City Manager Bernard M. Satterwhite, Jr., on behalf of Mayor Cindy Siegel.

CITY COUNCIL MOTION IN RE LOCUST PARK PROPERTY:

Councilwoman Mandy Nathan moved to direct the City Manager to (1) determine whether there were limitations on the City’s ability to dispose of the property; (2) confirm the dimensions of the property; (3) Deliver letters to the residents of the 4600 block of Locust Street informing them of the Parks & Recreation Advisory Board’s recommendation and soliciting their input on both the current use of the property and other potential uses of the property, including use as residential property upon a sale by the City; and (4) report back to City Council in or before April of 2012. Councilman Corbett Daniel Parker seconded the motion.

CITY COUNCIL AMENDMENT (NO. 1):

Following discussion related to the shape and size of the property, as well as the need to solicit ideas from neighboring residents, Councilman Andrew Friedberg offered an amendment to expand the notification area by delivering letters to residents residing within 200 feet of the property. Mayor Pro Tem Phil Nauert seconded the motion.

Following further discussion related to the amendment to the motion providing direction with respect to the Locust Park property, Councilwoman Mandy Nathan called the question. City Council agreed by consensus to call the question. A vote was taken on the amendment to the motion, which carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None
After noting no further discussion or amendments, Mayor Siegel called for a vote on the motion, as amended, which carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None

CITY COUNCIL MOTION IN RE RECYCLING PROPERTY:

Councilwoman Mandy Nathan moved to direct the City Manager to schedule an auction of the former Recycling Center property by sealed competitive bid, to take place in or before April of 2012, and to retain an agent to assist in soliciting and generating interest by potential bidders in the property. Councilman Roman F. Reed seconded the motion.

CITY COUNCIL ACTION:

Following discussion of the motion offered by Councilwoman Nathan and questions of the City Manager and Director of Public Works, a vote was taken on the motion, which carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None

H. ADOPTION OF ORDINANCES:

Employee Insurance

1. CONSIDERATION of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager of the City of Bellaire, Texas, to execute an Employer Application, as well as any related
documentation, with Aetna for the purpose of providing employee group medical insurance, dental insurance, term life insurance and accidental death and dismemberment (AD&D) insurance, and supplemental life insurance and supplemental AD&D insurance for a period of one (1) year commencing January 1, 2012, and ending December 31, 2012, with an option to renew said insurance coverage for additional one (1) year periods of time upon mutual consent of the City Manager, acting on behalf of the City of Bellaire, Texas, and Aetna – Item submitted by Director of Human Resources Roberta Murray.

CITY COUNCIL MOTION:

Councilman Andrew Friedberg moved to adopt an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager of the City of Bellaire, Texas, to execute an Employer Application, as well as any related documentation, with Aetna for the purpose of providing employee group medical insurance, dental insurance, term life insurance and accidental death and dismemberment (AD&D) insurance, and supplemental life insurance and supplemental AD&D insurance for a period of one (1) year commencing January 1, 2012, and ending December 31, 2012, with an option to renew said insurance coverage for additional one (1) year periods of time upon mutual consent of the City Manager, acting on behalf of the City of Bellaire, Texas, and Aetna. Councilman Roman F. Reed seconded the motion.

SUMMARY:

City Manager Bernard M. Satterwhite, Jr., summarized the employee group insurance to be provided by Aetna.

CITY COUNCIL ACTION:

Following questions of Aetna Consultant Tim Brown and City Manager Satterwhite related to the employee group insurance plans, a vote was taken on the motion, which carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None
ABSENT: None

{Ordinance was subsequently numbered: 11-080}

Budget Amendment

2. CONSIDERATION of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending the budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2010, and ending September 30, 2011, for the purpose of reconciling the budget for the fiscal year 2011 year-end closeout – Item submitted by Assistant City Manager Diane K. White.

SUMMARY:

Assistant City Manager Diane K. White summarized the effects of the proposed amendment to the City of Bellaire budget for the fiscal year beginning October 1, 2010, and ending September 30, 2011.

CITY COUNCIL MOTION:

Mayor Pro Tem Phil Nauert moved to adopt an ordinance of the City Council of the City of Bellaire, Texas, amending the budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2010, and ending September 30, 2011, for the purpose of reconciling the budget for the fiscal year 2011 year-end closeout. Councilman Andrew Friedberg seconded the motion.

CITY COUNCIL ACTION:

Following questions of Assistant City Manager White regarding the proposed budget amendment, a vote was taken on the motion, which carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None

{Ordinance was subsequently numbered: 11-081}
I. **ITEMS FOR INDIVIDUAL CONSIDERATION:**

1. **CONSIDERATION** of and possible action regarding the disposition of city-owned properties located at 4600 Locust Street (Locust Park) and 4500 Edith Street (Recycling Center) – *Item submitted by City Manager Bernard M. Satterwhite, Jr., on behalf of Mayor Cindy Siegel.*

   **Note:** This agenda item was considered earlier in the meeting. See pages 23-24 of these minutes for discussion and action related to this item.

2. **CONSIDERATION** of and possible action regarding a request from the Evelyn’s Park Conservancy Board for funding from the City of Bellaire, Texas, in the amount of $100,000, said funding to be utilized for startup costs related to master conceptual design development, the public input process, fundraising and other initial costs for the development of Evelyn’s Park located at 4400 Bellaire Boulevard, Bellaire, Texas – *Item submitted by Cindy Siegel on behalf of the Evelyn’s Park Conservancy.*

   **Note:** This agenda item was considered earlier in the meeting. See pages 17-18 of these minutes for discussion and action related to this item.

J. **COMMUNITY INTEREST ITEMS FROM THE MAYOR AND CITY COUNCIL.**

Community interest items from the Mayor and City Council included congratulations to Johnnie Frazier, one of the Chairs, on a fabulous Nature Discovery Center Twilight Gala, which honored the Rubenstein Family; congratulations to Mayor-Elect Phil Nauert, Councilwoman Mandy Nathan, and Councilman-Elect Pat McLaughlan on their election/re-election to the Bellaire City Council; thanks to the Parks and Recreation Advisory Board for their report and recommendation; thanks to the Sunset Review Committee for their very hard work over the last year; thanks to the Evelyn’s Park Conservancy Board for their hard work over the last 7-8 months, with more hard work to come in the future; thanks to the Bellaire/Southwest Houston Rotary Club for their generous donation of a clock to the City; congratulations to The Bellaire Mens Club on their tenth anniversary; congratulations to Yannir Vijil of Bellaire High School for his perseverance and accomplishments; compliment to the Community Development Department passed on by the Mayor from a new business owner for their assistance to him; special thanks to Mayor Cindy Siegel for her service to Bellaire; reminder that City Council would meet on the first, second, and third Mondays of December; and wishes for a Happy Thanksgiving.
K.  ADJOURNMENT.

CITY COUNCIL MOTION/ACTION:

Councilman Roman F. Reed moved to adjourn the Regular Session of the City Council of the City of Bellaire, Texas, at 9:50 p.m. on Monday, November 21, 2011. Councilman James P. Avioli, Sr., seconded the motion. The motion carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Phil Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew Friedberg, and Councilwoman Mandy Nathan

OPPOSED: None

ABSENT: None

Respectfully submitted,

____________________________
Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

Approved:

____________________________
Cynthia Siegel, Mayor
City of Bellaire, Texas