CITY COUNCIL MEETING MINUTES  
MONDAY, DECEMBER 19, 2011

The City Council of the City of Bellaire, Texas, met in Regular Session on Monday, December 19, 2011, in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s): 

A. CALL TO ORDER AND ANNOUNCEMENT OF A QUORUM – Mayor Cindy Siegel.

Mayor Cindy Siegel called the City Council of the City of Bellaire, Texas, to order at 7:00 p.m. on Monday, December 19, 2011.

Also present were Mayor Pro Tem Philip L. Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew S. Friedberg, Councilwoman Amanda B. Nathan, City Manager Bernard M. Satterwhite, Jr., City Attorney Alan P. Petrov, and City Clerk Tracy L. Dutton.

B. INSPIRATIONAL READING AND/OR INVOCATION – Councilman James P. Avioli, Sr.

Councilman James P. Avioli, Sr., provided the inspirational reading for the evening.

C. PLEDGES TO THE FLAGS – Councilman James P. Avioli, Sr.

1. U.S. PLEDGE OF ALLEGIANCE.

2. PLEDGE TO THE TEXAS FLAG.

Councilman James P. Avioli, Sr., led the audience and members of City Council in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

D. PERSONAL/AUDIENCE COMMENTS.

Kathy Dromgoole and Chris Sams, the Optimist Club of Bellaire, recognized a local girl scout, Katherine Barnes, for her service to the community and for her achievement of the Gold Award, the highest honor in scouting.
Lynn McBee, 5314 Evergreen Street, Bellaire, Texas, advised that she had attended the meeting this evening mainly to say goodbye to Mayor Cindy Siegel. She thanked Mayor Siegel for her fairness in following the rules and her long service to the City. She closed by wished Mayor Siegel good luck in her future endeavors.

City Clerk Tracy L. Dutton read one written comment into the record at the request of resident Russ Pitman, who was unable to attend the meeting, as follows:

**Russ Pitman, 4908 Imperial Street, Bellaire, Texas:**

I want to thank the members of Council for this year’s service to our community. We appreciate the time and energy you give to take care of our business. I do not always agree with your final decisions, but I know you carefully decide what you think is best for the most before you cast your vote.

I particularly want to thank Mayor Cindy Siegel for her past eight years of service as our Mayor. She has served us well and provided exemplary leadership. She can look back with great pride on our accomplishments during her tenure as Mayor.

Mayor-Elect Nauert has a tough act to follow and I wish him my best.

E. REPORTS:

1. CITY MANAGER’S REPORT regarding residential safety (police activity report), public infrastructure/utilities (projects update and construction on Loop 610 feeder), employees (Employee of the Year), internal operations/productivity (holiday schedule and bond refunding issuance), quarterly indicators (crime report and building permit report), and upcoming City Council meetings/events – Presented by City Manager Bernard M. Satterwhite, Jr.

City Manager Bernard M. Satterwhite, Jr., presented the City Manager’s Report dated December 19, 2011, to City Council.

**Residential Safety**

With respect to the police activity report for the previous month, City Manager Satterwhite advised that there were 25 Part 1 criminal offenses and 52 traffic accidents during the month of November. He reminded residents that they could help prevent the burglary of motor vehicles by not leaving things in the open in their automobiles. It was noted that radar detectors, purses, GPS units, laptops, iPods, cellular phones, briefcases, and packages were popular items and easily pilfered by burglars.
One robbery occurred on November 26, 2011, at a gasoline/convenience store on Bissonnet Street. The incident was noted to be under investigation. Three assaults occurred during the month of November, all of which involved family violence, and one auto theft (i.e., the automobile had not been recovered to date).

**Public Infrastructure/Utilities**

With respect to ongoing projects, City Manager Satterwhite advised that the Rebuild Bellaire Program, Phase 3, was progressing. Second Street from Jessamine Street to Evergreen Street would be open to two-way traffic by the day before Christmas Eve. Second Street from Evergreen Street to Braeburn Drive was noted to be 100% completed with respect to storm sewer and pavement. Sidewalks were 50% completed.

The Rice Lift Station improvements were underway, with project completion expected at the first of the year.

The South Rice Avenue crosswalk project awaited the relocation of power poles/lines by CenterPoint Energy. The relocation of the referenced poles/lines should be completed during the month of January 2012.

The Baldwin Avenue Reconstruction Project was scheduled to begin at the end of January 2012. Preconstruction meetings and ordering of materials and supplies were underway for that project.

City Manager Satterwhite closed the portion of his report on projects by noting that cones residents were seeing along the feeder roads of Loop 610 were placed there by the Texas Department of Transportation (TxDOT) as they made point repairs to the roadway.

**Employees**

The Employee of the Year for 2011, Bellaire Police Officer Tracie Mathews, received her award during the recent Employee Holiday Luncheon. City Manager Satterwhite advised that many employees were awarded service pins during the luncheon and pointed out that Assistant Chief of Police Byron Holloway had received a pin for 35 years of service to the City.

**Internal Operations/Productivity**

The upcoming holiday schedule for the City of Bellaire was stated as follows: December 23, 2011, December 26, 2011, and January 2, 2012. It was noted that there would be no garbage pickup services on those holidays.
Two bond refunding issues authorized earlier in the fall by the City Council were completed, with the City saving $1.7 million (or an average of $85,000 per year) during the life of the issuances.

**Upcoming City Council Meetings/Events:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Type of Meeting</th>
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<tbody>
<tr>
<td>January 9, 2012</td>
<td>7:00 p.m.</td>
<td>Regular Session (Council Installation)</td>
</tr>
<tr>
<td>January 16, 2012</td>
<td>6:00 p.m.</td>
<td>Special Session (Public Hearing)</td>
</tr>
<tr>
<td>January 16, 2012</td>
<td>7:00 p.m.</td>
<td>Regular Session</td>
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**CITY COUNCIL MOTION/ACTION:**

Following questions of City Manager Satterwhite regarding the City Manager’s Report, **Councilwoman Amanda B. Nathan moved to accept the City Manager’s Report dated December 19, 2011, as presented by City Manager Bernard M. Satterwhite, Jr., into the record. Councilman Roman F. Reed seconded the motion.** The motion carried unanimously on a 7-0 vote as follows:

**FOR:** Mayor **Cindy Siegel,** Mayor Pro Tem **Philip L. Nauert,** Councilmen **Roman F. Reed,** **James P. Avioli, Sr., Corbett Daniel Parker,** and **Andrew S. Friedberg,** and Councilwoman **Amanda B. Nathan.**

**OPPOSED:** None

**ABSENT:** None

2. **FINANCE REPORT for the City of Bellaire, Texas, covering the period ended November 30, 2011, and including discussion of revenues and expenditures in the General Fund, Enterprise Fund, Debt Service Fund, Vehicle, Equipment, and Technology Fund, and Capital Improvement Program Fund, as well as discussion of statistical data – Presented by Chief Financial Officer Linda Symank.**

Chief Financial Officer **Linda Symank** presented the Finance Report for the City of Bellaire covering the period ended November 30, 2011, to City Council.

Chief Financial Officer Symank indicated that she had reviewed the revenues for the period and due to the fact that it was early in the City’s fiscal year, it was a little too soon to look for any trends in revenues at this time.
With respect to expenditures, Chief Financial Officer Symank had reviewed those as well and noted that variances were due to operational timing from one year to the next. The City also had some increases, however, those increases were anticipated during the budget process and appropriations had been adjusted accordingly. All expenditures were within the appropriated budget.

Last year’s numbers were also adjusted to reflect the City’s current accrual method. This adjustment would allow the City to see true operating variances from one month to the next.

**COUNCIL MOTION/ACTION:**

Following questions of Chief Financial Officer Symank regarding the Finance Report, Councilman Corbett Daniel Parker moved to accept the Finance Report for the City of Bellaire, Texas, covering the period ended November 30, 2011, as presented by Chief Financial Officer Linda Symank into the record. Mayor Pro Tem Philip L. Nauert and Councilman James P. Avioli, Sr., jointly seconded the motion. The motion carried unanimously on a 7-0 vote as follows:

**FOR:** Mayor Cindy Siegel, Mayor Pro Tem Philip L. Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew S. Friedberg, and Councilwoman Amanda B. Nathan.

**OPPOSED:** None

**ABSENT:** None

**F. CERTIFICATE OF RECOGNITION:**

**ISSUANCE** of a Certificate of Recognition by Mayor Cindy Siegel to Mrs. Jennie M. Reynolds in grateful admiration of her outstanding service as Bellaire’s Mayor for the Day – Item submitted by Administrative Assistant to the City Manager Patte McGuire; Certificate of Recognition issued by Mayor Cindy Siegel.

Mayor Cindy Siegel presented a "Certificate of Recognition" to Bellaire resident, Mrs. Jennie M. Reynolds, in honor of her outstanding service as Bellaire’s Mayor for the Day. Mrs. Reynolds accepted the certificate and made a few comments regarding her love of Bellaire.
G. CONSENT AGENDA:

APPROVAL/CORRECTION OF MINUTES:

CONSIDERATION of and possible action on the adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, November 7, 2011 – Item submitted by City Clerk Tracy L. Dutton.

CITY COUNCIL MOTION/ACTION:

Councilman Andrew S. Friedberg moved to approve the Consent Agenda dated December 19, 2011, consisting of the adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, dated November 7, 2011. Councilman Roman F. Reed seconded the motion. The motion carried unanimously on a 7-0 vote as follows:

FOR: Mayor Cindy Siegel, Mayor Pro Tem Philip L. Nauert, Councilmen Roman F. Reed, James P. Avioli, Sr., Corbett Daniel Parker, and Andrew S. Friedberg, and Councilwoman Amanda B. Nathan.

OPPOSED: None

ABSENT: None

H. SPECIAL RECOGNITION:

RECOGNITION of outgoing members Philip L. Nauert and Cindy Siegel for their dedication, performance, and commendable years of service on the Bellaire City Council.

- Philip L. Nauert, as of January 9, 2012, will have served the City of Bellaire, Texas, in the office of Councilman – Position No. 4 for one full term as follows:
  - January 2008 through January 2012.

Prior to serving as Councilman – Position No. 4, Philip L. Nauert served as a member of City Council in the office of Councilman – Position No. 1 from January 1998 through January 2006 and was Mayor Pro Tem from January 2003 through January 2006 and from January 2010 through January 2012. He also served as a member of the Bellaire Planning and Zoning Commission from July 1993 through July 1995 and as a member of the Bellaire Recycling Committee from June 1991 through June 1993.
• **Cindy Siegel**, as of January 9, 2012, will have served the City of Bellaire, Texas, in the office of **Mayor** for four full terms as follows:
  - January 2004 through January 2006;
  - January 2006 through January 2008;
  - January 2008 through January 2010; and
  - January 2010 through January 2012.

Prior to serving as Mayor of the City of Bellaire, Texas, Cindy Siegel served as a member of City Council from January 1998 through November 2003 and was Mayor Pro Tem from January 2000 through January 2002. She also served as a member of the Bellaire Planning and Zoning Commission from December 1995 through January 1998 and as a member of the Bellaire Parks & Recreation Advisory Board from June 1994 through December 1995.

**City Manager Bernard M. Satterwhite, Jr.,** presented Mayor Pro Tem Philip L. Nauert and Mayor Cindy Siegel with gifts on behalf of the City Council and City of Bellaire, Texas, for their many years of exceptional service to the City of Bellaire.

I. **COMMUNITY INTEREST ITEMS FROM THE MAYOR AND CITY COUNCIL.**

Members of City Council expressed their gratitude and best wishes to Mayor Cindy Siegel for her outstanding leadership, dedication, and service above and beyond the call of duty. Mayor Siegel congratulated the employees for a good year, as well as the Employee of the Year--Bellaire Officer Tracie Mathews. Reminders were given of a Menorah lighting ceremony on Thursday in Loftin Park and the City Council installation ceremony on January 9, 2012. Mayor Siegel closed by wishing everyone a happy holiday season and a prosperous New Year.

J. **ADJOURNMENT.**

**CITY COUNCIL MOTION/ACTION:**

Councilman Corbett Daniel Parker moved to adjourn the Regular Session of the City Council of the City of Bellaire, Texas, at 8:17 p.m. on Monday, December 19, 2011. Councilman James P. Avioli, Sr., seconded the motion. The motion carried unanimously on a 7-0 vote as follows:

**FOR:** Mayor **Cindy Siegel**, Mayor Pro Tem **Philip L. Nauert**, Councilmen **Roman F. Reed**, **James P. Avioli**, Sr., **Corbett Daniel Parker**, and **Andrew S. Friedberg**, and Councilwoman **Amanda B. Nathan**.

**OPPOSED:** None
ABSENT: None

Respectfully submitted,

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Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

Approved:

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Cynthia Siegel, Mayor
City of Bellaire, Texas