CITY COUNCIL MEETING MINUTES
MONDAY, FEBRUARY 4, 2013

The City Council of the City of Bellaire, Texas, met in Regular Session (Town Meeting) on Monday, February 4, 2013, in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. CALL TO ORDER – Mayor Philip L. Nauert.

Mayor Philip L. Nauert called the City Council of the City of Bellaire, Texas, to order at 7:02 p.m. on Monday, February 4, 2013.

B. ANNOUNCEMENT OF A QUORUM – Mayor Philip L. Nauert.

Mayor Philip L. Nauert announced that a quorum was present consisting of himself and the following members of City Council: Mayor Pro Tem Amanda B. Nathan and Councilmen Roman F. Reed, Pat B. McLaughlan and Andrew S. Friedberg. Also present were City Manager Bernard M. Satterwhite, Jr., City Attorney Alan P. Petrov, and City Clerk Tracy L. Dutton.

Councilmen James P. Avioli, Sr., and Corbett Daniel Parker were absent.

C. INSPIRATIONAL READING AND/OR INVOCATION – Councilman Roman F. Reed.

Councilman Roman F. Reed provided the inspirational reading for the evening.

D. PLEDGES TO THE FLAGS – Councilman Roman F. Reed.

1. U.S. PLEDGE OF ALLEGIANCE.

2. PLEDGE TO THE TEXAS FLAG.

Councilman Roman F. Reed led the audience and members of City Council in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.
E. RECOGNITION OF PROCLAMATIONS:

ISSUANCE of proclamation by Mayor Philip L. Nauert proclaiming the 5th day of February, 2013, as Frederick T. Bowyer Day in the City of Bellaire, Texas, in recognition of Mr. Bowyer's exemplary leadership of Condit Elementary School and for his outstanding contributions to the Bellaire community — Item submitted by City Clerk Tracy L. Dutton on behalf of Mayor Philip L. Nauert and Members of the City Council.

Mayor Philip L. Nauert read a proclamation that he had issued proclaiming the 5th day of February, 2013, as Frederick T. Bowyer Day in the City of Bellaire, Texas, in recognition of Mr. Bowyer's exemplary leadership of Condit Elementary School and for his outstanding contributions to the Bellaire community.

The proclamation and a plaque from the City of Bellaire, Texas, honoring Mr. Bowyer were presented by Mayor Nauert. Mayor Nauert offered the podium to Mr. Bowyer for comment.

Mr. Fred Bowyer thanked his Condit family, many of whom were present in the audience, and indicated that he appreciated the support that the City of Bellaire had given Condit over the years. He closed by stating that he could not have landed in a better place than Condit.

Note: Mr. Bowyer has served as Principal of Condit Elementary School for 13 years and will officially retire from service on February 8, 2013.

F. PERSONAL AUDIENCE/COMMENTS.

Mayor Philip L. Nauert moved to the next item on the agenda after noting that no one had submitted a speaker form and after ascertaining that there was no one present that wished to address City Council.

G. NEW BUSINESS:


a. BOARDS AND COMMISSIONS GOVERNED BY STATE LAW:

1) BOARD OF ADJUSTMENT – Presented by Chair Randy Pollard.

Chair Randy Pollard began his presentation of the 2012 annual report of the Board of Adjustment ("BOA") by defining the role of the BOA as a statutory board responsible for considering applications for variances or special exceptions to
Chapter 24, Planning and Zoning, of the Code of Ordinances of the City of Bellaire, Texas. He advised that applications for a variance were submitted to the City's Building Official for a variance. Formal dockets, after having been legally advertised, were then scheduled for the BOA to rule on. The BOA was responsible for determining the outcome of all applications and the BOA's decision could only be appealed to a Harris County District Court.

Chair Pollard provided a brief summary of the various dockets considered by the BOA in 2012, as well as the outcome as to determinations made.

Members of the BOA were recognized by Chair Pollard as follows: Vice Chair Nick Bacile, Carmen Bechter, Tom Ligh, Patricia McGinty, Dr. Aashish Shah, and Deborah Sharp. Two members departed in July of 2012 as follows: Marc Steinberg and Dirk Stiggins. The Council Liaison for the BOA was noted to have been Mayor Pro Tem Amanda B. Nathan, and the Staff Liaison was noted to be Development Services Manager Shawn Cox.

Expressions of thanks were given to the members of the BOA, City Staff, and Council Liaison Amanda B. Nathan.

2) BUILDING AND STANDARDS COMMISSION – Presented by Chair Kristin Schuster.

Chair Kristin Schuster began her presentation of the 2012 annual report of the Building and Standards Commission ("BSC") with a recap of the number of meetings that were held during the year. The BSC held ten Regular Meetings, four Workshop Sessions, and two Special Meetings. In addition to serving in the statutorily mandated purpose for which it was created, the BSC also served in an advisory role to City Council and provided public education on issues pertaining to building codes as outlined in the Code of Ordinances of the City of Bellaire, Texas ("Code").

It was noted that the BSC did not consider any requests for variances to Title 44, Code of Federal Regulations, Section 60. A., Requirements for Floodplain Management Regulations, as no applications were made. However, the BSC considered and acted on two complaints regarding substandard structures, recommended an ordinance to City Council regarding the demolition and salvage of residential structures, and held discussions on several future recommendations to City Council with respect to the City Code. The BSC also educated the public regarding building issues related to the City’s Code.

Chair Schuster introduced the members of the BSC as of the end of 2012 as follows: Vice Chair Mike Baker, Pat Adams, Roy Jones, Paul
Katz, Laura Thurmond, and Laolu Yemitan. The Council Liaison for the BSC was noted to have been Councilman Andrew S. Friedberg, and the Staff Liaison was noted to be Building Official Lee Cabello.

3) PLANNING AND ZONING COMMISSION – Presented by Chair Winfred C. Frazier.

Chair Winfred C. Frazier began his presentation of the 2012 annual report of the Planning and Zoning Commission ("PZC") by defining the role of the PZC. It was stated that the PZC existed as an advisory body to the City Council in order to promote the general welfare of the community and also served in an administrative capacity by reviewing and approving or rejecting plat submissions. It was noted that the PZC held 12 Regular Meetings, nine Public Hearings, and six Workshop Sessions during 2012.

Tasks performed during 2012 included a review of 12 amended plats, three specific use amendments, one planned development amendment, preparation of proposed amendments to Chapter 24, Planning and Zoning, of the Code of Ordinances of the City of Bellaire, Texas ("Code"), and attendance at several training sessions related to the PZC’s responsibilities and procedures.

Chair Frazier introduced the members of the PZC as of the end of 2012 as follows: Vice Chair Lori Aylett, E. Wayne Alderman, Paul C. Simmons, S. Lynne Skinner, Marc Steinberg, and Dirk Stiggins.

Expressions of gratitude were given to the City Council and City Manager, with special recognition given to John McDonald, Director of Community Development, Shawn Cox, Development Services Manager, Ashley Parcus, Planning and Zoning Secretary, Elliot Barner, Assistant City Attorney, and Council Liaison Corbett Daniel Parker for their extensive and continual efforts in support of the PZC.

b. BOARDS GOVERNED BY CITY CHARTER, ORDINANCE, OR RESOLUTION:

1) CULTURAL ARTS BOARD – Presented by Chair Terry Leavitt-Chavez.

Chair Terry Leavitt-Chavez began her presentation of the 2012 annual report of the Cultural Arts Board ("CAB") with a statement of the CAB’s focus and their role. She advised that the CAB continued their focus in 2012 to enhance the quality of life in Bellaire through visual and performing arts that transformed the places citizens lived in, worked in, and played in. It was the CAB’s intent to create a more welcoming and beautiful environment through the integration of artistic style.

The focus of the CAB during 2012 was noted to have been on the following tasks: way finding and signage design themes for presentation to City Council; discussion and presentation to City Council of a traditional art piece to be placed in front of the Bellaire Fire Station; preparation of a banner with the CAB’s logo to be utilized
during public festivities; participation in the City’s Fourth of July celebration by providing spin art to the community; participation in Bellaire Recycles Day by co-sponsoring an eARTh and photo contest with the Bellaire Environmental and Sustainability Board; and participation in the City’s Holiday in the Park event by distributing magic color scratch ornaments to children attending the event.

Chair Leavitt-Chavez introduced members of BAC as of the end of 2012 as follows: Vice Chair Judy McConnell, Ann-Marie Daleo, Arun Gaala, Stephanie Goldfield, Gretchen Sparks, and Jacquelyn Quick. Johnnie P. Frazier served as a member of the CAB during the first six months of the calendar year. The Council Liaison was noted to have been Roman F. Reed and the Staff Liaison was Assistant City Manager Diane K. White.

2) ENVIRONMENTAL AND SUSTAINABILITY BOARD – Presented by Chair William Stone.

Chair William Stone began his presentation of the 2012 annual report of the Environmental and Sustainability Board (“ESB”) by citing a number of major accomplishments. Those accomplishments included a recycling focus at Jessamine Field in partnership with the Bellaire Little League; a recycling focus to be incorporated into the design of Evelyn’s Park; suggested improvements for the continued success of the City’s curbside recycling program; and recommended changes to the City’s Solid Waste Ordinance for the purpose of positively impacting (by reducing) the amount of waste taken to the landfill.

It was noted that the ESB participated in a number of community events to promote recycling issues. Those events included the Bellaire Spring Fling at The Nature Discovery Center, the Fourth Annual Bellaire Recycles Fest, and the Pumpkin Patch.

Additionally, the ESB lent its support to the Building and Standards Commission on the issue of Whole House Recycling and worked with the Bellaire Public Works Department on a Christmas tree recycling program.

Members of the ESB were introduced as follows: Vice Chair Seth A. Miller, Jana Bedi, Brenda Cauthen, Gayle Davies, Dorene Delaloye-Scnroder, and Louella Steller. Councilman Pat B. McLaughlan served as Council Liaison and Director of Public Works Joe Keene and Information Coordinator Todd Gross served as Staff Liaisons.

In closing, Chair Stone provided a number of recommendations on behalf of the ESB related to recycling issues.

3) L.I.F.E. ADVISORY BOARD – Presented by Chair Iola Pickul.

Chair Iola Pickul began her presentation with a description of the L.I.F.E. Advisory Board (“L.I.F.E.”), noting that the program
provided activities for active adults ages 50 and up. L.I.F.E. represented Living, Information, Fun, and Enrichment. Programming was designed to keep participants engaged in life through continued learning opportunities, new relationships, and new experiences. L.I.F.E.'s programming provided the residents of Bellaire and surrounding communities with a leisure lifestyle through socialization, games, day trips, special activities, and events.

It was noted that the Harris County Transportation Department provided free bus transportation services to L.I.F.E. one to two times per month within a 200-mile radius from Houston. Examples of some of the trips taken during 2012 included a tour of the George Ranch in Fort Bend County, a tour of the Price Daniel House in Liberty, a tour of the George Bush Library in College Station, a tour of the Ocean Star Offshore Drilling Rig in Galveston, a visit to the historic Washington-on-the-Brazos site, and several musicals and plays.

During 2012, L.I.F.E. provided 297 activities and had a total of 4,444 participants.

Members of L.I.F.E. were introduced by Chair Pickul as follows: Vice Chair Jeri Garner, Barbara Davis, Marjorie Ishee, Gladys McGowan, Pauline Nolen, and Pat Westwood. Mayor Philip L. Nauert served as Council Liaison and Staff Liaisons included Director of Parks and Recreation Jane L. Dembski, Recreation Superintendent Cheryl Bright-West, and Senior Services Specialist Valerie Langdon.

4) PARKS AND RECREATION ADVISORY BOARD – Presented by Chair Jeff Addicks.

Chair Jeff Addicks began his presentation of the 2012 annual report of the Parks and Recreation Advisory Board ("PARB") by noting that the PARB served in an advisory capacity to City Council and to the Parks and Recreation Department regarding policy matters pertaining to City parks and recreation.

The PARB considered and acted on a variety of issues during 2012 as follows: development of Bellaire Town Square in concert with the Patrons for Bellaire Parks; completion and presentation of a Parks and Recreation Citizen Survey to citizens in the spring and summer of 2012 to determine what the community desired in recreational programs and park usage; and commencement of discussions related to a Parks and Recreation Master Plan for 2013-2023. The PARB considered other matters related to recycling efforts with City
parks and recreation facilities, a proposed Adopt-A-Park program, and City holiday decorations.

Members of the PARB were introduced by Chair Addicks as follows: Vice Chair Vanessa Nieves, James Broadwell, Doug Christians, Alissa Leightman, Kim Padgett, and Steve Winograd. The Council Liaison was noted to have been James P. Avioli, Sr., and the Staff Liaison was Director of Parks and Recreation Jane L. Dembski.

2. **STATE OF THE CITY ADDRESS – Mayor Philip L. Nauert.**

Mayor Philip L. Nauert provided a recap of the City’s accomplishments during the 2012 calendar year, including statistical data from previous years. Among the topics included in Mayor Nauert’s report were a ten-year history of the City’s property tax rate, sources of revenues, and expenditures by department.

In addition, Mayor Nauert outlined specific accomplishments by department. With respect to the Police Department, it was noted that categories of crime were down in 2012, with the exception of motor vehicle theft. Reference was made to the City’s most sorrowful tragedy this year of the loss of Sergeant Jimmie Norman, who was shot and killed in the performance of his duties. Houstonian Terry Taylor was also killed as he came to the aid of Sergeant Norman.

Accomplishments in the Bellaire City Library ("Library") included an annual circulation increase of 14% during 2012. The Library was noted to offer 296 programs with 5,697 attending and hosted 205 meetings accommodating 3,294 attendees.

The Bellaire Fire Department responded to 1,904 emergencies during 2012. There were 17 fires within structures, for a total loss of $304,000, 27 vehicle fires, and 59 non-structure fires. The Emergency Medical Services division transported 615 patients to hospitals with an average response time of four minutes.

It was also noted that the Bellaire Fire Department oversaw the installation of 31 residential sprinkler systems (resulting in a total of 446 protected homes), and the Bellaire Volunteer Firefighters trained for over 1,000 man-hours during 2012.

The Bellaire Public Works Department completed a number of projects throughout the year including rehabilitation of the Feld Park Water Plant, improvements to the Rice Lift Station, installation of generators for the Central Water Plant and Wastewater Treatment Plant, and a pedestrian crossing at South Rice Avenue.
Projects underway were noted to include the reconstruction of Baldwin Avenue and street reconstruction and other improvements under the Rebuild Bellaire Program (Phase Three).

The Bellaire Parks and Recreation Department was recognized for winning an award from the Texas Recreation and Park Society in programming achievement for the City’s Great Pumpkin Hunt event.

Reference was made to the Bellaire L.I.F.E. programs. Mayor Nauert noted that participation in the program had increased 7% over the previous calendar year.

Other accomplishments of significance were cited as follows: the hiring of a new Human Resources Director (Yolanda Williams); the purchase of the property next to the Bellaire City Library, which was slated for Whole House Recycling; and initiation of economic development efforts through workshops and discussions with key area stakeholders.

Mayor Nauert closed his presentation by advising that the future of Bellaire was strong and that the State of the City had never been better.

H. ITEMS FOR FUTURE AGENDAS; COMMUNITY INTEREST ITEMS FROM THE MAYOR AND COUNCIL.

Expressions of thanks were given to all of the City’s board and commissions for their hard work throughout the year and for sharing their accomplishments this evening. Thanks were also expressed to City Staff and Mayor Nauert for his uplifting summary of 2012. Congratulations were expressed to retiring Condit Elementary School Principal Fred Bowyer for his outstanding leadership of Condit Elementary School.

I. ADJOURNMENT.

CITY COUNCIL MOTION TO ADJOURN/ACTION:

Councilman Pat B. McLaughlan moved to adjourn the Regular Session (Town Meeting) of the City Council of the City of Bellaire, Texas, on Monday, February 4, 2013, at 8:10 p.m. Councilman Andrew S. Friedberg seconded the motion.

The motion to adjourn carried unanimously on 5-0 vote as follows:

FOR: Mayor Philip L. Nauert, Mayor Pro Tem Amanda B. Nathan and Councilmen Roman F. Reed, Pat B. McLaughlan, and Andrew S. Friedberg
City of Bellaire
City Council

Minutes of Meeting
February 4, 2013

OPPOSED: None

ABSENT: Councilmen James P. Avioli, Sr., and Corbett Daniel Parker

Respectfully submitted,

[Signature]
Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

Approved:

[Signature]
Philip L. Nauert, Mayor
City of Bellaire, Texas