

City of Bellaire

Emergency Management

To: Brant Gary, Interim City Manager
From: Deacon Tittel, Fire Chief
Subject: EOC Overview Synopsis Timeline
Date: August 28, 2020

The City of Bellaire started monitoring both tropical systems early part of last week. Our work started with the projections of Tropical Depression #14 (Hurricane Marco) and then shifted over to Tropical Storm Laura (Hurricane Laura). Below is a timeline our operations:

Thursday, August 20, 2020

- 3:00pm – City EOC Team Meeting
 - This was to brief the team on the current status of the tropics and potential impacts to our area (Tropical Depression #14)
- 4:15pm – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area

Friday, August 21, 2020

- 9:00am -City EOC Team Meeting
 - Briefing to the team on the current status of the tropics and updated information on the potential impacts to our area (Tropical Depression #14)
- 10:30am – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area
- 12:00pm – State of Texas Conference Call
 - This was to initiate communication and provide an overview of the State of Texas' approach to Tropical Depression #14
- 2:00pm – Harris County JIC (Joint Information Center) Conference Call
 - This was to provide an update to all municipalities on the communication efforts that are taking place within the County towards preparing the Citizens of Harris County
- 3:00pm – Harris County Office of Emergency Management Call
 - This was a briefing to all municipalities on Harris Counties plan in preparation to Tropical Depression #14

- 4:30 pm - – National Weather Service Call

City of Bellaire

Emergency Management

- This was to provide an update on the Tropics and the current predictions for our area

Saturday, August 22, 2020

- 9:00am -City EOC Team Meeting
 - Briefing to the team on the current status of the tropics and updated information on the potential impacts to our area (Tropical Storm Marco)
- 10:30am – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Tropical Storm Marco)
- 12:00pm - City Moved to a Level III Activation – Increased Level of Readiness
- 12:00pm – State of Texas Conference Call
 - This was to initiate communication and provide an overview of the State of Texas’ approach to Tropical Storm Marco
- 2:00pm – Harris County JIC (Joint Information Center) Conference Call
 - This was to provide an update to all municipalities on the communication efforts that are taking place within the County towards preparing the Citizens of Harris County
- 4:30 pm - – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Tropical Storm Marco/Laura). It was during this call when the predictions for Tropical Storm Marco shifted to Louisiana and the focus was now on Tropical Storm Laura

Sunday, August 23, 2020

- 9:00am -City EOC Team Meeting
 - Briefing to the team on the current status of the tropics and updated information on the potential impacts to our area (Tropical Storm Marco/Laura)
- 10:30am – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Tropical Storm Marco/Laura)
- 12:00pm – State of Texas Conference Call
 - This was to initiate communication and provide an overview of the State of Texas’ approach to Tropical Storm Marco/Laura
- 2:00pm – Harris County JIC (Joint Information Center) Conference Call
 - This was to provide an update to all municipalities on the communication efforts that are taking place within the County towards preparing the Citizens of Harris County

City of Bellaire

Emergency Management

- 2:10pm – Governor Abbott Signed the State of Texas Disaster Declaration for both tropical systems
- 4:30 pm – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Tropical Storm Marco/Laura)
- 10:30 pm - National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Tropical Storm Marco/Laura)

Monday, August 24, 2020

- 9:00am -City EOC Team Meeting
 - Briefing to the team on the current status of the tropics and updated information on the potential impacts to our area (Tropical Storm Marco/Laura)
- 10:30am – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Tropical Storm Marco/Laura)
- 12:00pm – State of Texas Conference Call
 - This was to initiate communication and provide an overview of the State of Texas’ approach to Tropical Storm Marco/Laura
- 2:00pm – Harris County JIC (Joint Information Center) Conference Call
 - This was to provide an update to all municipalities on the communication efforts that are taking place within the County towards preparing the Citizens of Harris County
- 3:00pm – City EOC Messaging Meeting
 - This assisted with putting together a plan on messaging and prioritized the messages and when they should be shared
- 3:00pm – Harris County Office of Emergency Management Call
 - This was a briefing to all municipalities on Harris Counties plan in preparation for Tropical Strom Laura
- 4:30pm – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Tropical Storm Marco/Laura)
- 10:30 pm - National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Hurricane Marco and Tropical Storm Laura)

Tuesday, August 25, 2020

City of Bellaire

Emergency Management

- 9:00am -City EOC Team Meeting
 - Briefing to the team on the current status of the tropics and updated information on the potential impacts to our area (Tropical Storm Laura)
- 10:30am – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Hurricane Marco and Tropical Storm Laura)
- 12:00pm – State of Texas Conference Call
 - This was to initiate communication and provide an overview of the State of Texas’ approach to Tropical Storm Laura
- 2:00pm – Harris County JIC (Joint Information Center) Conference Call
 - This was to provide an update to all municipalities on the communication efforts that are taking place within the County towards preparing the Citizens of Harris County
- 3:00pm – Operations Section Meeting
 - This assisted with putting together a plan for the operations section in response to Tropical Storm Laura and be able to identify any needed resources and equipment
- 3:00pm – Harris County Office of Emergency Management Call
 - This was a briefing to all municipalities on Harris Counties plan in preparation for Tropical Storm Laura
- 4:30pm – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Hurricane Marco and Tropical Storm Laura)
- 6:00pm -City EOC Team Meeting
 - Briefing to the team on the current status of the tropics and updated information on the potential impacts to our area (Hurricane Laura)
- 10:30 pm - National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Hurricane Marco/Laura)

Wednesday, August 26, 2020

- 8:00am – City Moved to a Level II Activation – High Readiness
 - Harris County Judge Hidalgo signed the Disaster Declaration for Harris County
- 9:00am -City EOC Team Meeting
 - Briefing to the team on the current status of the tropics and updated information on the potential impacts to our area (Hurricane Laura)

City of Bellaire

Emergency Management

- 10:30am – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Hurricane Laura)
- 12:00pm – State of Texas Conference Call
 - This was to initiate communication and provide an overview of the State of Texas' approach to Hurricane Laura
- 2:00pm – Harris County JIC (Joint Information Center) Conference Call
 - This was to provide an update to all municipalities on the communication efforts that are taking place within the County towards preparing the Citizens of Harris County
- 3:00pm – City moved to a Level I Activation – Maximum Readiness
 - Mayor Friedberg signed the disaster declaration for the City of Bellaire
 - Mandatory Call back of essential personnel
 - Command and General Staff meeting in the EOC to work on details of the 1st Operational Plan and detail components of the IAP (Incident Action Plan)
- 3:00pm – Harris County Office of Emergency Management Call
 - This was a briefing to all municipalities on Harris Counties plan in preparation for Hurricane Laura
- 4:00pm – EOC Tactics Meeting
 - This meeting was to finalize all the objectives/strategies/tactics for the 1st Operational Period in response to Hurricane Laura
- 4:30pm – EOC Planning Meeting
 - This meeting was our final meeting in completing the IAP for the 1st Operational Period
- 4:30pm – National Weather Service Call
 - This was to provide an update on the Tropics and the current predictions for our area (Hurricane Laura)
- 6:00pm - EOC – Operational Briefing
 - 1st Operational Period Briefing – this was conducted for all of the response personnel that would be working from 7pm – 7am. The staff was provided with the plan of action if needed and an overview with the approach for the City. This allows all staff members working to be able to identify all individuals in the organizational chart and the assignments they would have for the 12 hours.
- 7:00pm – 1st Operational Period Begins
- 10:00 pm - Command and General Staff meeting
 - EOC team to reevaluate current IAP objectives and preparing for the 2nd Operational Period Plan and detail components of the IAP (Incident Action Plan)

City of Bellaire

Emergency Management

Thursday, August 27, 2020

- 12:00am - EOC Tactics Meeting
 - This meeting was to review all the objectives/strategies/tactics for the in preparation of the 2nd Operational Period in response to Hurricane Laura
- 4:00am – EOC Planning Meeting
 - This meeting was to finalize the IAP for the 2nd Operational Period
- 6:00am- EOC – Operational Briefing
 - This operational briefing, we reviewed the overnight status in the City and determined that the City was no longer in a threat of Hurricane Laura.
 - A demobilization plan was put together and initiated by all departments
- 12:00pm – EOC moved back to a Level IV Status – Normal Operations

The Emergency Operations Center was staffed by the EOC Team during the Level I activation. Some individuals worked in the EOC but due to COVID concerns and maintaining social distancing, some staff members worked remotely. The City had a staffing plan for all essential personnel with staffing available to work as many hours as needed based on the impacts to the storm.

The City has plenty of resources readily available from all departments and only sent one request to Harris County Office of Emergency Management for some additional cots. Overall, the City was in great shape and prepared for the potential impacts. Our messaging plan was very detailed and thorough along with spaced out to keep from overwhelming the Citizens. The City staff worked seamlessly together in preparing for the both systems and adjusted as needed. We are just now getting into the peak of the Hurricane Season and will continue to monitor the tropics as more storms approach and threaten our area.