

Do I need a permit?

- Yes, **all repairs** will require a permit.

How do I apply for a Permit to begin home repairs due to damage from Hurricane Nicholas?

- The step to apply for a permit can be found on the [Development Services page](#).

Does my contractor need to be registered to pull a permit/work on my home?

- Yes. All contractors doing work in the City of Bellaire will need to be registered with the City, with a current Certificate of Insurance on file listing the City of Bellaire as the Certificate Holder. There is no fee for contractors to register.

What is required for a contractor to pull a permit? What is required for a homeowner to pull a permit?

- Contractor:
 - All contractors doing work in the City of Bellaire will need to be registered with the City, with a current Certificate of Insurance on File. There is no fee for contractors to register.
 - Contractors licensed through the State, like Electricians and Plumbers, will also need to provide a copy of their state license (or equivalent) to register and pull a permit.
- Homeowner:
 - Homeowners will need to provide a copy of their declaration page from their insurance policy. This is to insure there is liability coverage on the property. ***This applicable for building permits ONLY. We cannot issue trade permits (electrical, plumbing, mechanical) to unlicensed persons.**

What do I need for a permit?

- To pull a permit you must have:
 1. A completed City of Bellaire Permit Application
 2. Complete scope of work to be completed, including line items of detailed construction costs
 3. Current contractor registration and insurance on file

How much does a permit cost?

- Permits related to recovery repairs will be issued at no cost.

How do I apply for a permit?

- Permit applications and supporting documentation should be submitted via e-mail to inspections@bellairetx.gov, and please indicate "HURRICANE RECOVERY" in subject line of the e-mail.

How long will it take to approve my permit?

- Some permits can be issued the same day. Others will need further review. In most cases, applicants will receive a response in 3-5 days, notifying them of their next step.

When will normal permit operations resume?

- Contractors will be allowed to pull permits for regular building projects (non-disaster related) simultaneously but delayed.

When can I pull a permit?

- Hours of operation are Monday through Friday from 8:00 AM to 5:00 PM. At this time, all permits are being issued electronically via e-mail at: inspections@bellairetx.gov.

What am I allowed to do without a permit?

- The City will not be requiring a permit for removing water damaged materials, such as sheet rock, flooring, carpet, insulation, or appliances.
- Permits are also not required for temporarily covering holes in walls or roofs, or for cleaning debris and dirt from floors, walls, or ducts.

Where can I find the City's permit forms?

- Permit applications can be found on the City's website at <https://www.bellairetx.gov/621/Development-Services>.

How do I schedule an inspection?

- Inspections must be scheduled through the Development Services Office via the online submittal form at <https://bellairetx.gov/inspectionrequest>. Please specify in the "Special Instructions" that the inspection is disaster repair related.
- You must obtain a permit prior to scheduling an inspection.

How do I close out my permit?

- A final inspection for each permit type obtained must be scheduled and pass inspection in order to close the permit.

Can I still get a permit if I've already started and completed the work?

- Yes, we understand emergency repairs had to be done in some instances, and the City will allow and recommends obtaining a permit regardless if work has already started or been completed. A final inspection should also be completed to close the permit.

What if I want to do remodel my home while repairs take place?

- Anything above repair work will require a separate permit and respective permits fees will be applicable.