

# FY 2023 Budget Workshop #5

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AUGUST 29, 2022

# FY 2023 Budget Workshop #5

<b>Five-Year Fiscal Forecast</b> <b>Pro Forma for Budget Consideration Items</b> <b>General Fund</b> <b>FY 2023 - FY 2027</b>						
<b>Forecast Category (figures shown in millions, except tax rate)</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>
Beginning Fund Balance	\$6.04	\$11.72	\$6.87	\$5.71	\$4.18	\$2.84
Recurring Revenue - per July 18 fiscal forecast	\$23.30	\$23.93	\$24.61	\$25.43	\$26.44	\$27.85
Recurring Revenue - budget consideration items		\$0.02	\$0.02	\$0.02	\$0.02	\$0.02
Recurring Expenditures - per July 18 fiscal Forecast	\$21.73	\$23.70	\$24.76	\$25.87	\$27.03	\$28.25
Recurring Expenditures - budget consideration items		\$0.05	\$0.05	\$0.05	\$0.05	\$0.05
<b>Structural Balance Factor</b>	<b>1.07</b>	<b>1.01</b>	<b>0.99</b>	<b>0.98</b>	<b>0.98</b>	<b>0.98</b>
Non-recurring Revenues - per July 18 fiscal forecast	\$4.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-recurring Exp. - per July 18 fiscal forecast	\$0.79	\$4.70	\$0.98	\$1.06	\$0.72	\$0.72
Non-recurring Exp. - budget consideration items		\$0.36				
Ending Fund Balance	\$11.72	\$6.87	\$5.71	\$4.18	\$2.84	\$1.69
60-day Fund Balance Requirement	\$3.62	\$3.96	\$4.14	\$4.32	\$4.51	\$4.72
<b>Over/(Under) 60-day Fund Balance Requirement</b>	<b>\$8.10</b>	<b>\$2.91</b>	<b>\$1.57</b>	<b>(\$0.14)</b>	<b>(\$1.68)</b>	<b>(\$3.03)</b>
<b>Excess/(Deficit) Structural Balance</b>	<b>\$ 1.57</b>	<b>\$ 0.20</b>	<b>\$ (0.18)</b>	<b>\$ (0.47)</b>	<b>\$ (0.62)</b>	<b>\$ (0.43)</b>

# FY 2023 Budget Workshop #5

<b>Five-Year Fiscal Forecast</b> <b>Pro Forma for Budget Consideration Items</b> <b>Enterprise Fund</b> <b>FY 2023 - FY 2027</b>						
<b>Forecast Category (figures shown in millions)</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>
Beginning Working Capital Balance	\$1.71	\$1.76	\$1.61	\$1.77	\$1.78	\$1.84
Recurring Revenue - per July 18 fiscal forecast	\$10.50	\$10.97	\$11.54	\$12.10	\$12.69	\$13.30
Recurring Expense - per July 18 fiscal forecast	\$8.07	\$8.30	\$8.56	\$8.83	\$9.11	\$9.41
Recurring Expense - budget consideration items		\$0.04	\$0.04	\$0.04	\$0.04	\$0.04
<b>Structural Balance Factor</b>	<b>1.3</b>	<b>1.3</b>	<b>1.3</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>
Transfer to Debt Service	\$2.13	\$2.12	\$2.11	\$2.11	\$2.11	\$2.01
Transfer to Vehicle and Equipment Replacement Fund	\$0.05	\$0.00	\$0.36	\$0.36	\$0.36	\$0.36
Transfer to Capital Improvement Fund	\$0.20	\$0.66	\$0.30	\$0.75	\$1.00	\$1.00
Ending Working Capital Balance	\$1.76	\$1.61	\$1.77	\$1.78	\$1.84	\$2.33
60-Day Reserve Requirement	\$0.00	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01
<b>Over/(Under) 60-Day Reserve</b>	<b>\$1.76</b>	<b>\$1.60</b>	<b>\$1.77</b>	<b>\$1.77</b>	<b>\$1.83</b>	<b>\$2.32</b>

# FY 2023 Budget

## Non-Recurring Budget Consideration Items – General Fund

Description	Strategic Focus Area	Expenditure	Offsets	Net Impact	Council Direction
<b>Finance</b>					
Laptops (a)	Governance	\$6,000		\$6,000	exclude
<b>Human Resources</b>					
Compensation Study	Governance	\$60,000		\$60,000	include
Staff Model Study	Governance	\$40,000		\$40,000	include
<b>Development Services</b>					
Professional Services Supplemental Request (b)	Public Safety	\$100,000		\$100,000	include
<b>Fire</b>					
2nd Medic Unit (equipment/Overtime-Training/Uniforms) (c)	Public Safety	\$170,000		\$170,000	pending
<b>Parks, Recreation &amp; Facilities</b>					
Painting exterior of Evelyn's Park Building	Quality of Life	\$23,000		\$23,000	exclude
<b>Police</b>					
Body-Worn Camera System (d)	Public Safety	\$335,207	(\$175,000)	\$160,207	include

- a) Staff has determined these laptops can be absorbed in the operating budget. Therefore, staff has removed the item from consideration.
- b) This item was previously shown as recurring, but has been reclassified by staff as non-recurring.
- c) This item also has a recurring personnel cost component of \$183,500. This item is expected to generate approximately \$70,000 in annual revenue. Previously, staff had characterized Council's direction on this item as "include;" however, staff has changed the characterization to "pending" to match the status of the related recurring personnel costs.
- d) This is a 5-year item, so the gross annual amount would be \$67,041, and the annual net impact amount would be \$32,041. After further staff review, the annual offset on this item is estimated to be approximately \$35,000 versus the originally estimated \$53,000. Therefore, the 5-year offset is estimated at \$175,000.

# FY 2023 Budget

## Recurring Budget Consideration Items – General Fund

Description	Strategic Focus Area	Expenditure	Offsets	Net Impact	Council Direction
<b>NON-PERSONNEL-RELATED RECURRING EXPENDITURES ITEMS</b>					
<b><i>City Manager's Office</i></b>					
Civic Plus Virtual Webmaster	Governance	\$5,700		\$5,700	<i>pending</i>
Civic Plus Mobile Smartphone App	Governance	\$7,132		\$7,132	<i>pending</i>
Recollect Recycling Smartphone App	Governance	\$8,300		\$8,300	<i>pending</i>
<b><i>Library</i></b>					
Overdrive Advantage	Quality of Life	\$4,000		\$4,000	<i>include</i>
<b><i>Fire</i></b>					
Firefighter Bunker Gear	Public Safety	\$28,812		\$28,812	<i>pending</i>
Rescue Bags	Public Safety	\$24,800		\$24,800	<i>pending</i>
<b><i>Human Resources</i></b>					
Workshield	Governance	\$7,560		\$7,560	<i>pending</i>
<b><i>Information Technology</i></b>					
Cybersecurity Tools	Governance	\$15,000		\$15,000	<i>pending</i>
Business Continuity	Governance	\$120,000		\$120,000	<i>pending</i>
Business Intelligence	Governance	\$85,000		\$85,000	<i>pending</i>
Hardware Replacement (a)	Governance	\$75,000	(\$5,000)	\$70,000	<i>pending</i>
Police Voice Recording - Additional Switch	Governance	\$9,000		\$9,000	<i>pending</i>
Mobile Device Management	Governance	\$15,000		\$15,000	<i>include</i>
<b><i>Parks, Recreation &amp; Facilities</i></b>					
Spring Youth Volleyball (b)	Quality of Life	\$5,000	(\$12,000)	(\$7,000)	<i>include</i>
Spring Break Camp Paseo (b) (c)	Quality of Life	\$4,000	(\$8,000)	(\$4,000)	<i>include</i>
BLIFE Bus Trips	Quality of Life	\$18,000		\$18,000	<i>pending</i>

a) Scheduled hardware replacement should reduce the upkeep costs associated with older equipment.

b) This program is expected to generate more revenue than its additional cost.

c) Staff reduced the gross cost from \$7,600 shown in the original presentation to \$4,000.

# FY 2023 Budget

## Recurring Budget Consideration Items – General Fund

Description	Strategic Focus Area	Expenditure	Offsets	Net Impact	Council Direction
<b>PERSONNEL-RELATED RECURRING EXPENDITURES ITEMS</b>					
<b>Fire</b>					
New Position - One Part Time Fire Marshall/Fire Inspector	Public Safety	\$25,000		\$25,000	<i>pending</i>
New Positions - Two Paramedics to Staff 2nd Medic Unit (d)	Public Safety	\$183,456	(\$70,000)	\$113,456	<i>pending</i>
<b>Human Resources</b>					
New Position - One Senior HR Coordinator	Governance	\$112,184		\$112,184	<i>exclude</i>
Reclassification - One HR Coordinator Reclassified to Senior HR Coordinator	Governance	\$4,836		\$4,836	<i>exclude</i>
<b>Information Technology</b>					
New Position - One IT Technician (e)	Governance	\$83,502	(\$30,000)	\$53,502	<i>exclude</i>
<b>Parks, Recreation &amp; Facilities</b>					
Reclassification - One Recreation Supervisor BLIFE/Special Events Reclassified to Recreation Supervisor II	Quality of Life	\$5,000		\$5,000	<i>exclude</i>
<b>Police</b>					
Reclassification - Two Sergeants Reclassified to Lieutenants (f)	Public Safety	\$24,560		\$24,560	<i>include</i>
Reclassification - One Criminal Investigations Division Detective Reclassified to Sergeant	Public Safety	\$3,650		\$3,650	<i>include</i>
New Position - One Telecommunicator	Public Safety	\$54,980		\$54,980	<i>exclude</i>
Reclassifications - Four Telecommunicators Reclassified to Lead Telecommunicators	Public Safety	\$16,810		\$16,810	<i>exclude</i>
<b>All Departments in the General Fund</b>					
4% COLA in lieu of 1.5% COLA and 3.5% STEP (g)	Governance	(\$2,416)		(\$2,416)	<i>include</i>

d) This item also has a non-recurring start-up cost of \$170,000. Staff has reduced the preliminary \$120,000 revenue estimate to \$70,000 after consulting with our ambulance billing firm.

e) A full-time IT Technician would reduce utilization of consultants.

f) This formalizes and ratifies actions already taken.

g) This item was added due to discussions in Budget Workshop #4.

# FY 2023 Budget

## Recurring Budget Consideration Items – Enterprise Fund

Description	Strategic Focus Area	Expense	Offsets	Net Impact	Council Direction
<b>PERSONNEL-RELATED RECURRING EXPENDITURES ITEMS</b>					
<b><i>Solid Waste</i></b>					
New Positions - Two Laborers (a)	Community	\$117,000	(\$75,000)	\$42,000	include
<b><i>All Departments in the Enterprise Fund</i></b>					
4% COLA in lieu of 1.5% COLA and 3.5% STEP (b)	Governance	(\$1,915)		(\$1,915)	include

- a) Additional full-time positions would reduce the use of contract labor.
- b) This item was added due to discussions in Budget Workshop #4.