

# FY 2023 Budget Workshop #5

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AUGUST 29, 2022

# FY 2023 Budget Workshop #5

Five-Year Fiscal Forecast Pro Forma for Budget Consideration Items General Fund FY 2023 - FY 2027						
Forecast Category (figures shown in millions, except tax rate)	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Beginning Fund Balance	\$6.04	\$11.72	\$6.87	\$5.71	\$4.18	\$2.84
Recurring Revenue - per July 18 fiscal forecast	\$23.30	\$23.93	\$24.61	\$25.43	\$26.44	\$27.85
Recurring Revenue - budget consideration items		\$0.02	\$0.02	\$0.02	\$0.02	\$0.02
Recurring Expenditures - per July 18 fiscal Forecast	\$21.73	\$23.70	\$24.76	\$25.87	\$27.03	\$28.25
Recurring Expenditures - budget consideration items		\$0.05	\$0.05	\$0.05	\$0.05	\$0.05
<b>Structural Balance Factor</b>	<b>1.07</b>	<b>1.01</b>	<b>0.99</b>	<b>0.98</b>	<b>0.98</b>	<b>0.98</b>
Non-recurring Revenues - per July 18 fiscal forecast	\$4.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-recurring Exp. - per July 18 fiscal forecast	\$0.79	\$4.70	\$0.98	\$1.06	\$0.72	\$0.72
Non-recurring Exp. - budget consideration items		\$0.36				
Ending Fund Balance	\$11.72	\$6.87	\$5.71	\$4.18	\$2.84	\$1.69
60-day Fund Balance Requirement	\$3.62	\$3.96	\$4.14	\$4.32	\$4.51	\$4.72
<b>Over/(Under) 60-day Fund Balance Requirement</b>	<b>\$8.10</b>	<b>\$2.91</b>	<b>\$1.57</b>	<b>(\$0.14)</b>	<b>(\$1.68)</b>	<b>(\$3.03)</b>
<b>Excess/(Deficit) Structural Balance</b>	<b>\$ 1.57</b>	<b>\$ 0.20</b>	<b>\$ (0.18)</b>	<b>\$ (0.47)</b>	<b>\$ (0.62)</b>	<b>\$ (0.43)</b>

# FY 2023 Budget Workshop #5

Five-Year Fiscal Forecast Pro Forma for Budget Consideration Items Enterprise Fund FY 2023 - FY 2027						
Forecast Category (figures shown in millions)	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Beginning Working Capital Balance	\$1.71	\$1.76	\$1.61	\$1.77	\$1.78	\$1.84
Recurring Revenue - per July 18 fiscal forecast	\$10.50	\$10.97	\$11.54	\$12.10	\$12.69	\$13.30
Recurring Expense - per July 18 fiscal forecast	\$8.07	\$8.30	\$8.56	\$8.83	\$9.11	\$9.41
Recurring Expense - budget consideration items		\$0.04	\$0.04	\$0.04	\$0.04	\$0.04
<b>Structural Balance Factor</b>	<b>1.3</b>	<b>1.3</b>	<b>1.3</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>
Transfer to Debt Service	\$2.13	\$2.12	\$2.11	\$2.11	\$2.11	\$2.01
Transfer to Vehicle and Equipment Replacement Fund	\$0.05	\$0.00	\$0.36	\$0.36	\$0.36	\$0.36
Transfer to Capital Improvement Fund	\$0.20	\$0.66	\$0.30	\$0.75	\$1.00	\$1.00
Ending Working Capital Balance	\$1.76	\$1.61	\$1.77	\$1.78	\$1.84	\$2.33
60-Day Reserve Requirement	\$0.00	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01
<b>Over/(Under) 60-Day Reserve</b>	<b>\$1.76</b>	<b>\$1.60</b>	<b>\$1.77</b>	<b>\$1.77</b>	<b>\$1.83</b>	<b>\$2.32</b>

# FY 2023 Budget

## Non-Recurring Budget Consideration Items – General Fund

Description	Strategic Focus Area	Expenditure	Offsets	Net Impact	Council Direction
<b>Finance</b>					
Laptops (a)	Governance	\$6,000		\$6,000	exclude
<b>Human Resources</b>					
Compensation Study	Governance	\$60,000		\$60,000	include
Staff Model Study	Governance	\$40,000		\$40,000	include
<b>Development Services</b>					
Professional Services Supplemental Request (b)	Public Safety	\$100,000		\$100,000	include
<b>Fire</b>					
2nd Medic Unit (equipment/Overtime-Training/Uniforms) (c)	Public Safety	\$170,000		\$170,000	pending
<b>Parks, Recreation &amp; Facilities</b>					
Painting exterior of Evelyn's Park Building	Quality of Life	\$23,000		\$23,000	exclude
<b>Police</b>					
Body-Worn Camera System (d)	Public Safety	\$335,207	(\$175,000)	\$160,207	include

- a) Staff has determined these laptops can be absorbed in the operating budget. Therefore, staff has removed the item from consideration.
- b) This item was previously shown as recurring, but has been reclassified by staff as non-recurring.
- c) This item also has a recurring personnel cost component of \$183,500. This item is expected to generate approximately \$70,000 in annual revenue. Previously, staff had characterized Council's direction on this item as "include;" however, staff has changed the characterization to "pending" to match the status of the related recurring personnel costs.
- d) This is a 5-year item, so the gross annual amount would be \$67,041, and the annual net impact amount would be \$32,041. After further staff review, the annual offset on this item is estimated to be approximately \$35,000 versus the originally estimated \$53,000. Therefore, the 5-year offset is estimated at \$175,000.

# FY 2023 Budget

## Recurring Budget Consideration Items – General Fund

Description	Strategic Focus Area	Expenditure	Offsets	Net Impact	Council Direction
NON-PERSONNEL-RELATED RECURRING EXPENDITURES ITEMS					
<b>City Manager's Office</b>					
Civic Plus Virtual Webmaster	Governance	\$5,700		\$5,700	<i>pending</i>
Civic Plus Mobile Smartphone App	Governance	\$7,132		\$7,132	<i>pending</i>
Recollect Recycling Smartphone App	Governance	\$8,300		\$8,300	<i>pending</i>
<b>Library</b>					
Overdrive Advantage	Quality of Life	\$4,000		\$4,000	include
<b>Fire</b>					
Firefighter Bunker Gear	Public Safety	\$28,812		\$28,812	<i>pending</i>
Rescue Bags	Public Safety	\$24,800		\$24,800	<i>pending</i>
<b>Human Resources</b>					
Workshield	Governance	\$7,560		\$7,560	<i>pending</i>
<b>Information Technology</b>					
Cybersecurity Tools	Governance	\$15,000		\$15,000	<i>pending</i>
Business Continuity	Governance	\$120,000		\$120,000	<i>pending</i>
Business Intelligence	Governance	\$85,000		\$85,000	<i>pending</i>
Hardware Replacement (a)	Governance	\$75,000	(\$5,000)	\$70,000	<i>pending</i>
Police Voice Recording - Additional Switch	Governance	\$9,000		\$9,000	<i>pending</i>
Mobile Device Management	Governance	\$15,000		\$15,000	include
<b>Parks, Recreation &amp; Facilities</b>					
Spring Youth Volleyball (b)	Quality of Life	\$5,000	(\$12,000)	(\$7,000)	include
Spring Break Camp Paseo (b) (c)	Quality of Life	\$4,000	(\$8,000)	(\$4,000)	include
BLIFE Bus Trips	Quality of Life	\$18,000		\$18,000	<i>pending</i>

- a) Scheduled hardware replacement should reduce the upkeep costs associated with older equipment.
- b) This program is expected to generate more revenue than its additional cost.
- c) Staff reduced the gross cost from \$7,600 shown in the original presentation to \$4,000.

# FY 2023 Budget

## Recurring Budget Consideration Items – General Fund

Description	Strategic Focus Area	Expenditure	Offsets	Net Impact	Council Direction
PERSONNEL-RELATED RECURRING EXPENDITURES ITEMS					
<b>Fire</b>					
New Position - One Part Time Fire Marshall/Fire Inspector	Public Safety	\$25,000		\$25,000	<i>pending</i>
New Positions - Two Paramedics to Staff 2nd Medic Unit (d)	Public Safety	\$183,456	(\$70,000)	\$113,456	<i>pending</i>
<b>Human Resources</b>					
New Position - One Senior HR Coordinator	Governance	\$112,184		\$112,184	<b>exclude</b>
Reclassification - One HR Coordinator Reclassified to Senior HR Coordinator	Governance	\$4,836		\$4,836	<b>exclude</b>
<b>Information Technology</b>					
New Position - One IT Technician (e)	Governance	\$83,502	(\$30,000)	\$53,502	<b>exclude</b>
<b>Parks, Recreation &amp; Facilities</b>					
Reclassification - One Recreation Supervisor BLIFE/Special Events Reclassified to Recreation Supervisor II	Quality of Life	\$5,000		\$5,000	<b>exclude</b>
<b>Police</b>					
Reclassification - Two Sergeants Reclassified to Lieutenants (f)	Public Safety	\$24,560		\$24,560	<b>include</b>
Reclassification - One Criminal Investigations Division Detective Reclassified to Sergeant	Public Safety	\$3,650		\$3,650	<b>include</b>
New Position - One Telecommunicator	Public Safety	\$54,980		\$54,980	<b>exclude</b>
Reclassifications - Four Telecommunicators Reclassified to Lead Telecommunicators	Public Safety	\$16,810		\$16,810	<b>exclude</b>
<b>All Departments in the General Fund</b>					
4% COLA in lieu of 1.5% COLA and 3.5% STEP (g)	Governance	(\$2,416)		(\$2,416)	<b>include</b>

- d) This item also has a non-recurring start-up cost of \$170,000. Staff has reduced the preliminary \$120,000 revenue estimate to \$70,000 after consulting with our ambulance billing firm.
- e) A full-time IT Technician would reduce utilization of consultants.
- f) This formalizes and ratifies actions already taken.
- g) This item was added due to discussions in Budget Workshop #4.

# FY 2023 Budget

## Recurring Budget Consideration Items – Enterprise Fund

Description	Strategic Focus Area	Expense	Offsets	Net Impact	Council Direction
PERSONNEL-RELATED RECURRING EXPENDITURES ITEMS					
<b><i>Solid Waste</i></b>					
New Positions - Two Laborers (a)	Community	\$117,000	(\$75,000)	\$42,000	include
<b><i>All Departments in the Enterprise Fund</i></b>					
4% COLA in lieu of 1.5% COLA and 3.5% STEP (b)	Governance	(\$1,915)		(\$1,915)	include

a) Additional full-time positions would reduce the use of contract labor.

b) This item was added due to discussions in Budget Workshop #4.